

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; January 20, 2014 at the Duis Recreation Center; 211East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-December 16, 2013 Regular Meeting
-December 16, 2013 Executive Session

TREASURER'S REPORT:

-December, 2013

COMMUNICATION TO BOARD:

- None

OLD BUSINESS:

- None

COMMISSIONER'S REPORT:

- None

EXECUTIVE DIRECTOR'S REPORT:

- None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Westwood Batting Cage Area Renovation Update
-Department Update

DIRECTOR OF RECREATION REPORT:

-Westwood Lobby Renovation Update
-Westwood East Restroom/Locker-Room Renovation Update
-Westwood Fire Repair Update
-Marketing

NEW BUSINESS:

-Emerald Hill Golf Car/Utility Car Two Year Lease
-Ordinance 93-2 Amendment (Concealed Handguns)

COMMUNICATION FROM VISITORS

EXECUTIVE SESSION:

-None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
January 20, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on January 20, 2014 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Campbell Hippen Reyes Stutzke Zuithoff
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
	DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Zuithoff and a second by Campbell, it was moved to approve the minutes of the Regular Meeting of December 16, 2013. Upon roll call vote, the following voted aye: Campbell, Hippen, Stutzke, Reyes and Zuithoff. Motion carried.

On a motion by Stutzke and a second by Campbell, it was moved to approve the minutes of the Executive Meeting of December 16, 2013. Upon roll call vote, the following voted aye: Campbell, Stutzke, Reyes and Zuithoff. Abstain: Hippen. Motion carried.

TREASURER'S REPORT: On a motion by Zuithoff and a second by Campbell it was move to approve the December 2013 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department as well as presented an update on the status of the batting cage/ wrestling room renovations at Westwood.

DIRECTOR OF RECREATION –

Director of Recreation Paul Zepezauer updated the Board on the ongoing Westwood fire repairs, Westwood lobby renovations and the Westwood restroom/locker-room improvement project as well as reviewed the District's various marketing activities.

NEW BUSINESS:

On a motion by Campbell and a second by Stutzke it was move to approve the two year golf car lease with Harris Golf Cars as presented. Upon a roll call vote, the following voted aye: Campbell, Reyes, Stutzke and Zuithoff. Absent: Hippen. Motion carried.

On a motion by Stutzke and a second by Campbell it was moved to approve the amendment to Ordinance 92-2 which addresses the new concealed handgun law that went into effect January 1, 2014. Upon a roll call vote, the following voted aye: Campbell, Reyes, Stutzke and Zuithoff. Absent: Hippen. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Campbell, it was moved to adjourn the regular meeting at 8:15 P.M. Upon a roll call vote, the following voted aye: Campbell, Reyes, Stutzke and Zuithoff. Absent: Hippen. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; February 17, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-January 20, 2014 Regular Meeting

TREASURER'S REPORT:

-January, 2014

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Ash Bore Master Plan
-Illinois Energy Now Grant Award

DIRECTOR OF RECREATION REPORT:

-Westwood Projects' Update

NEW BUSINESS:

-Ordinance 2014-1 (Regulating Financial Controls)
-Ordinance 2014-2 (Bond Series 2009 Tax Abatement)
-Ordinance 2014-3 (Bond Series 2010A Tax Abatement)
-Ordinance 2014-4 (Bond Series 2010B Tax Abatement)
-Emerald Hill 2014 Golf Fee Recommendations

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
February 17, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on February 17, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Campbell Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Zuithoff
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Campbell, it was moved to approve the minutes of the Regular Meeting of January 20, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

TREASURER'S REPORT: On a motion by Campbell and a second by Hippen it was move to approve the January 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs reviewed the proposed Ash Bore Master Plan that identifies all the Ash trees on District property as well as identifies what Ash trees will be removed and replaced over a five year period.

Jacobs also discussed the Illinois Now Grant that the District received which will assist in the funding of new lighting and heating in the batting/wrestling area at Westwood as well as new heating units in the tennis are.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the construction progress at Westwood relating to the fire repairs as well as the lobby and restroom renovations.

NEW BUSINESS:

On a motion by Hippen and a second by Campbell it was moved to approve as presented Ordinance 2014-1 which delineates the District's internal control mechanisms and requirements. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to approve Ordinances 2014-2, 2-14-3, 2014-4 which will abate approximately \$768,000 from the District's tax levy. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to approve the Emerald Hill 2014 golf fees as presented. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

EXECUTIVE SESSION:

None

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Campbell, it was moved to adjourn the regular meeting at 9:20 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday, March 24, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M. **This meeting was rescheduled from March 17, 2014 due to a lack of a quorum.**

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -February 17, 2014 Regular Meeting

TREASURER'S REPORT: -February, 2014

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

DIRECTOR OF RECREATION REPORT: -Westwood Projects/Department Update

NEW BUSINESS:

- Westwood Office Stairs Bid (Fire Claim)
- Westwood Track Building Renovation Proposal
- Westwood Track Building Renovation Financing

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

- Per Section 2(c)(1) and 2.06(d) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District and to review all closed session meetings held since the last review.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
March 24, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on March 24, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Campbell Hippen Reyes Zuithoff
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Campbell and a second by Hippen, it was moved to approve the minutes of the Regular Meeting of February 17, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen and Reyes. Abstain: Zuithoff. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Zuithoff and a second by Hippen it was move to approve the February 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt updated the Board on the amendment to Illinois Senate Bill 68 which would significantly increase the minimum wage rate if enacted. Over the course of a three year period the additional cost to the District would be in excess of \$400,000. Schuldt stated that he would keep the Board informed as to the status of the bill.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the construction progress at Westwood relating to the fire repairs as well as the lobby and restroom renovations and discussed the “winter kill” that can be seen on most of the greens at Emerald Hill do to the particularly harsh winter.

NEW BUSINESS:

On a motion by Campbell and a second by Zuithoff it was moved to award the Westwood Office Stair Bid to Brown Construction Company for the amount of \$76,000 pending the approval of the District’s insurance carrier PDRMA, whom will reimburse the District for the entire cost. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Campbell and a second by Hippen it was moved to approve the Westwood Track and Tennis Building Renovation Proposal as presented. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Campbell and a second by Zuithoff it was moved to approve the financing for the Westwood Track and Tennis Project through US Bank, as outlined in their March 7, 2014 “summary of terms” letter to Executive Director Schuldt. It was further moved the Schuldt be given the authority to sign all necessary documents presented by US Bank in order to obtain two \$249,000 Notes, payable over a four year period beginning July 1, 2015 with the interest rate being determined as of the date of funding. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Campbell it was move to adjourn into closed session per Section 2(c)(1) and 2.06(d) of the Illinois Open Meetings Act to discuss the appointment, employment, discipline or dismissal of specific employees of the Sterling Park District and to review all closed session meeting minutes held since the last review. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Hippen and a second by Campbell it was moved to reconvene into open session at 8:20 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Zuithoff and a second by Hippen it was moved to fully release the closed session meeting minutes of March 18, 2013; June 17, 2013; September 16, 2013 and to partially release the minutes of December 16, 2013. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Campbell, it was moved to adjourn the regular meeting at 8:22 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold their Annual Meeting on Monday, April 21, 2014 commencing at 6:30 P.M. This meeting will be held at the Duis Center, 211 East St. Mary's Road, Sterling, Illinois.

AGENDA

Call to Order

Roll Call

Disbandment of Present Officers

Election of Chairperson Pro Tem

Election of President

Election of Vice President

Appointment of Secretary

Appointment of Treasurer

Approval of FY 2015 Meeting Dates/Time/Location

Appointment to Sterling Park District Museum
Association Board for FY 2015

Adjournment

**STERLING PARK DISTRICT
BOARD OF PARK COMMISSIONERS
ANNUAL MEETING
April 21, 2014**

CALL TO ORDER:

COMMISSIONERS PRESENT:

Campbell
Hippen
Reyes
Stutzke
Zuithoff
Schuldt

COMMISSIONERS ABSENT:

EXECUTIVE DIRECTOR PRESENT:

DISBANDMENT OF OFFICERS:

On a motion by Stutzke and a second by Campbell it was moved to disband the present officers of the Board of Commissioners. Upon roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

**ELECTION OF CHAIRPERSON
PRO TEM:**

On a motion by Campbell and a second by Stutzke, it was moved to elect Jeff Hippen Chairperson Pro Tem. Upon roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

**ELECTION/APPOINTMENT OF
OFFICERS, MEETING DATES
APPROVAL, MUSEUM
BOARD APPOINTMENT:**

On a motion by Stutzke and a second by Campbell, Marvin Reyes was nominated to be President of the Board of Commissioners, Jeff Hippen was nominated to be Vice President of the Board of Commissioners, Executive Director Larry Schuldt was nominated to be Secretary of the Board of Commissioners, and David Stutzke was nominated to be Treasurer of the Board of Commissioners. Upon roll call vote, the following voted aye to approve the slate of nominations: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Hippen and a second by Campbell it was moved to approve the regular meeting dates for the Sterling Park District for the 2014-2015 fiscal year with the meetings being held at 6:30 PM on the third Monday of each month at the Duis Recreation Center which is located at 211 East St. Mary's Road, Sterling. Upon roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

President Reyes appointed Commissioner Stutzke and Executive Director Schuldt to the Sterling Park District Museum Association Board for fiscal year 2014-2015.

ADJOURNMENT:

On a motion by Stutzke and a second by a Campbell, it was moved to adjourn the annual meeting at 6:34 P.M. Upon roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; April 21, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois immediately following the 6:30 P.M. Annual Meeting.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-Mel Shaver

APPROVAL OF MINUTES:

-March 17, 2014 Regular Meeting
-March 17, 2014 Executive Session

TREASURER'S REPORT:

-March, 2014

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Department Update

DIRECTOR OF RECREATION REPORT:

-Westwood Projects/Department Update

NEW BUSINESS:

-Personnel Policy Manual Revisions

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
April 21, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:35 P.M. on April 21, 2014 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Campbell Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	Zuithoff
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
	DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: Sterling resident Mel Shaver requested permission to cut down all of trees and brush between his property located at 1306 Woodburn Avenue and Scheid Park. Shaver indicated that he would do the work at no cost to the District. After several minutes of discussion, the Board stated that additional time was needed to render a decision. Shaver requested the final decision be put in writing.

APPROVAL OF MINUTES: On a motion by Campbell and a second by Hippen, it was moved to approve the minutes of the Regular and Executive meetings of March 17, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen and Reyes. Abstain: Stutzke. Absent: Zuithoff. Motion carried.

TREASURER'S REPORT: On a motion by Campbell and a second by Hippen it was move to approve the March 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department as well as the status of the Water Company Trail Construction project.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the various construction projects either completed or nearly completed at Westwood as well as the status and timetable of the Track Building Renovation project.

NEW BUSINESS:

On a motion by Stutzke and a second by Campbell it was moved to approve the revisions to the District's Personnel Policy Manual as presented. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Campbell, it was moved to adjourn the regular meeting at 8:10 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; May 19, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-April 21, 2014 Annual Meeting
-April 21, 2014 Regular Meeting

TREASURER'S REPORT:

-April, 2014

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-Mel Shaver Request (Scheid Park Tree/Brush Removal)

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Department Update
-Dillon Home-Film Location for Historical Docudrama
-HVAC Tuning Grant

DIRECTOR OF RECREATION REPORT:

-Department Update

NEW BUSINESS:

-Westwood Track Building Renovation Bids
-Turf Installation
-Track Resurfacing
-Lighting Upgrades
-Painting (Including Building One Exterior)
-Pole Vault Portable Elevated Runway System

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
May 19, 2014**

CALL TO ORDER: Vice-President Hippen called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on May 19, 2014 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Campbell Hippen Stutzke Zuithoff
	COMMISSIONERS ABSENT:	Reyes
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
	DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Campbell and a second by Stutzke, it was moved to approve the minutes of the Annual and Regular meetings of April 21, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen, Stutzke and Zuithoff. Absent: Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Zuithoff and a second by Campbell it was move to approve the April 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Stutzke and Zuithoff. Absent: Reyes. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: After several minutes of discussion, it was the consensus of the Board to request Mel Shaver to pay for half of the survey cost to find the property line between Scheid Park and his property, north of the park. Once the property line is determined then a decision can be made regarding his request to remove all of the trees and shrubs between the two properties.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department as well as discussed the historical docudrama that is partially being filled at the Dillon Home and he discussed the parameters of the HVAC Tuning grant the District recently recieved.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the various ongoing activities going on in his department.

NEW BUSINESS:

On a motion by Zuithoff and a second by Stutzke it was moved to approve the Westwood Track Building renovation bids as presented including Astroturf (\$135,950); Track Surfaces Company (\$76,000); Engel Electric (\$30,867); Wright and Sons (\$56,260); and MR Athletic (\$34,495) Upon a roll call vote, the following voted aye: Campbell, Hippen, Stutzke and Zuithoff. Absent: Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Campbell, it was moved to adjourn the regular meeting at 8:35 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Stutzke and Zuithoff. Absent: Reyes.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday, June 16, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-May 19, 2014 Regular Meeting

TREASURER'S REPORT:

-May, 2014

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-Mel Shaver Request (Scheid Park Tree/Brush Removal)

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Gartner Park Access Project Update
-Water Company Trail Update

DIRECTOR OF RECREATION REPORT:

-Track Building Renovation Project Update
-Department Update

NEW BUSINESS:

-Sinnissippi Park to Martin's Landing Paving Project Bids
-Westwood Sidewalk/Ramp Project Bids
-FY 2015 Tentative Operating Budget
-Equipment/Supplies No Longer Useful for District Purposes
-Prevailing Wage Ordinance 15-01

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
June 16, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on June 16, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Campbell Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Zuithoff
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Hippen, it was moved to approve the minutes of the Regular Meeting of May 19, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen, and Stutzke. Abstain: Reyes. Absent: Zuithoff. Motion carried.

TREASURER'S REPORT: On a motion by Campbell and a second by Hippen it was move to approve the May 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: The Board reviewed the property line location between Scheid Park and the Mel Shaver property to the north of the park. It was the consensus of the Board that Shaver would not be allowed to clear the brush and trees on District property. Instead, the District would clean up this area sometime in the fall of 2014.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department as well as updated the Board on the Gartner Park Access Project and the Water Company Trail Project.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the Track Building Renovation Project as well as reported on the activities of his Department.

NEW BUSINESS:

On a motion by Stutzke and a second by Campbell it was moved to award the Sinnissippi to Martins Landing paving bid to Porter Brothers of Rock Falls, IL for the amount of \$111,200.36. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Stutzke and a second by Campbell it was moved to award the Westwood Sidewalk/Ramp project bid, subject in part to the approval from the District's insurance carrier (PDRMA) to O'Brien Civil Works of Polo, IL for the amount of \$117,436.95. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Campbell and a second by Hippen it was moved to place the District's FY2015 Tentative Operating Budget, as presented to be placed on public display for 30 days. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Campbell and a second by Hippen it was moved to approve Resolution 2015-1 which declares various pieces of equipment and supplies as surplus and no longer needed for District purposes. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Stutzke and a second by Campbell it was moved to approve, as presented Prevailing Wage Ordinance 2015-01.. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Campbell it was move to adjourn into closed session per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, discipline or dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Hippen and a second by Campbell it was moved to reconvene into open session at 8:10 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Campbell, it was moved to adjourn the regular meeting at 8:26 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
June 16, 2014**

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 8:15 P.M. on June 16, 2014 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Campbell Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Zuithoff
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

The Board excused Executive Director Schuldt from the closed session. President Reyes reviewed the current timeline for Mr. Schuldt's current contract. After further review it was decided that Mr. Reyes will contact our council to draft a formal letter stating that the SPD Board will not be renewing the existing contract based on the current notification process stated in the existing contract at the end of the cycle. A new contract to be discussed by both parties as we continue to move forward.

With no further discussion on a motion by Campbell and a second by Stutzke the executive session was adjourned at 8:25 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen Reyes, and Stutzke. Absent: Zuithoff Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a Special Meeting on Wednesday, July 9, 2014, commencing at 5:00 P.M. This meeting will be held at the Frasor Center, 1913 Third Avenue, Sterling, Illinois.

AGENDA: 2014-2015 Sterling Park District
Budget Workshop

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
July 9, 2014**

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 5:20 P.M. on July 9, 2014 at the Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Campbell Hippen Reyes Zuithoff
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the meeting was to review the District's 2014-2015 Tentative Operating Budget.

Executive Director Schuldt reviewed the proposed budget including staffing levels, revenues, disbursements, fees and charges, tax rates and bond debt. In addition Schuldt and the Board discussed the future of Emerald Hill and golf in general as well as the District's 10-year capital plan.

A public hearing on the proposed budget will be held at 6:30 pm. at Duis Center on Monday, July 21, 2014.

ADJOURNMENT: With no further action, on a motion by Hippen and a second by Zuithoff, the special meeting was adjourned at 8:30 P.M. Upon roll call vote the following voted aye: Campbell, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a special meeting on Monday, July 21, 2014, commencing at 6:30 P.M. This meeting will be held at the Duis Center, 211 East St. Mary's Road, Sterling, Illinois.

AGENDA: 2014-2015 Sterling Park District
Budget Hearing

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
JULY 21, 2014**

CALL TO ORDER: Vice-President Hippen called the special meeting of the Board of Commissioners to order at 6:30 p.m. on July 21, 2014 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Campbell Hippen Stutzke
COMMISSIONERS ABSENT:	Ryes Zuithoff
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: Vice-President Hippen stated that the purpose was to receive public comment about the District's 2014-2015 tentative operating budget.

ADJOURNMENT: With no public comment, on a motion by Stutzke and a second by Campbell, the special meeting was adjourned at 6:32 p.m. Upon roll call vote the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; July 21, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois immediately after the 6:30 P.M. Budget Hearing.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES:
-June 16, 2014 Regular Meeting
-June 16, 2014 Executive Session
-July 9, 2014 Special Meeting

TREASURER'S REPORT: -June, 2014

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department/Project Update

DIRECTOR OF RECREATION REPORT: -2014 Fitness Survey

NEW BUSINESS:
-Ordinance 93-3 Amendment (Board Longevity Award)
-Personnel Policy Manual Amendment
 -Full Time Staff Longevity Award
-Fiscal Year 2015 Budget and Appropriations
 Ordinance Adoption

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
July 21, 2014**

CALL TO ORDER: Vice-President Hippen called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:33 P.M. on July 21, 2014 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Campbell Hippen Stutzke
	COMMISSIONERS ABSENT:	Reyes Zuithoff
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
	DIRECTOR OF RECREATION PRESENT:	Absent

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Campbell and a second by Stutzke, it was moved to approve the minutes of the Regular Meeting and Executive Session of June 16, 2014 and the Special Meeting held on July 9, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

TREASURER'S REPORT: On a motion by Campbell and a second by Stutzke it was move to approve the June 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department.

DIRECTOR OF RECREATION –

In the absence of Zepezauer, Intern Eric Farringer reviewed the results of the fitness survey that was made available to all fitness pass holders as well as made available on the District's Facebook page and was promoted on posters using a QR Code. Farringer indicated that the survey results will be posted on the District's website and that Staff will promote that fact.

NEW BUSINESS:

On a motion by Stutzke and a second by Campbell it was move to approve Ordinance 93-2 which creates longevity awards for Board members with at least 8+ years and 12+ years of service. Upon a roll call vote, the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

On a motion by Campbell and a second by Stutzke it was move to amend the District's Personnel Policy Manual to give full time employees with 10+ years and 15+ years of service a longevity award. Upon a roll call vote, the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

On a motion by Stutzke and a second by Campbell it was move to approve as presented the District's 2014-2015 Operating Budget and Appropriations Ordinance. Upon a roll call vote, the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Campbell, it was moved to adjourn the regular meeting at 7:15 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen and Stutzke. Absent: Reyes and Zuithoff. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; August 18, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-July 21, 2014 Special Meeting
-July 21, 2014 Regular Meeting

TREASURER'S REPORT:

-July, 2014

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-ADA Update
-Thomas Park Pond Update

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Sinnissippi to Martin's Landing Trail Update
-Park's Department Update

DIRECTOR OF RECREATION REPORT:

-Track Building Renovation Project Update
-Department Update

NEW BUSINESS:

-Request for Proposals for the Management, Operation and Maintenance of the Emerald Hill Golf Course, Clubhouse and Mulligan's Grill

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
August 18, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on August 18, 2014 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Campbell Hippen Reyes Stutzke Zuithoff
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
	DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None

APPROVAL OF MINUTES: On a motion by Campbell and a second by Hippen, it was moved to approve the minutes of the Special and Regular Meetings of July 21, 2014. Upon roll call vote, the following voted aye: Campbell, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.

TREASURER'S REPORT: On a motion by Hippen and a second by Campbell it was move to approve the July 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt gave an update of several tasks that will be completed at Westwood and Duis Center to meet the current American With Disabilities Act standards.

Schuldt also updated the Board on the dredging investigation for the pond at Thomas Park. Schuldt indicated that the next step in the investigation is to get the sediment tested which will determine where the 7,400 cubic yards of material may be taken.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department as well as the status of the Sinnissippi to Martin's Landing Trail Asphaltting Project.

DIRECTOR OF RECREATION –

Director of Recreation Paul Zepezauer updated the Board on the various activities of his department as well as Track Building Renovation Project.

NEW BUSINESS:

Zepezauer review the Request for the Management, Operation and Maintenance of the Emerald Hill Golf Course, Clubhouse and Mulligan's Grill document. After several minutes of discussion it was the consensus of the Board; that while there is no commitment at this time to turn over the management of Emerald Hill to a third party, any proposals presented should be considered.

EXECUTIVE SESSION:

On a motion by Stutzke and a second by Campbell is was move to adjourn into closed session at 8:09 P.M. to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District. Upon a roll call voted the following voted aye: Campbell, Hippen, Reyes, Stutzke and Zuithoff. Motion Carried.

On a motion by Hippen and a second by Campbell it was moved to reconvene to open session at 9:00 P.M. Upon a roll call voted the following voted aye: Campbell, Hippen, Reyes, Stutzke and Campbell. Motion carried.

The Emerald Hill discussion continued to include what financial considerations might be available to increase revenue and decrease expenses for next season with or without a management company overseeing the day to day operations.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Campbell, it was moved to adjourn the regular meeting at 9:30 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
August 18, 2014**

CALL TO ORDER:

President Reyes called the Executive meeting of the Board of Commissioners to order at 8:11 P.M. on August 18, 2014 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:

Campbell
Hippen
Reyes
Stutzke
Zuithoff

COMMISSIONERS ABSENT:

None

EXECUTIVE DIRECTOR PRESENT:

Schuldt

REPORT OF OFFICERS:

President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

PARAGRAPH REDACTED

PARAGRAPH REDACTED

With no further discussion on a motion by Campbell and a second by Hippen the executive session was adjourned at 9:28 P.M. Upon a roll call vote, the following voted aye: Campbell, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; September 15, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -August 18, 2014 Regular Meeting
-August 18, 2014 Executive Meeting

TREASURER'S REPORT: -August, 2014

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Thomas Park Pond Update
-Park's Department Update

DIRECTOR OF RECREATION REPORT: -Track Building Renovation Project Update
-Department Update

NEW BUSINESS: -None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(1) and 2(c)(3) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District and to discuss the vacant Board seat.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
September 15, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on September 15, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Hippen Reyes Stutzke Zuithoff
COMMISSIONERS ABSENT:	Campbell
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Zuithoff and a second by Stutzke, it was moved to approve the minutes of the Regular and Executive Meetings of August 18, 2014. Upon roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: Campbell. Motion carried.

TREASURER'S REPORT: On a motion by Zuithoff and a second by Hippen it was move to approve the August 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: Campbell. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department, including the efforts to clean and dredge the pond at Thomas Park.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the various activities of his department including the status of the Westwood Track Building renovations.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

On a motion by Reyes and a second by Hippen it was move to adjourn into closed session per Section 2(c)(1) and 2(c)(3) of the Illinois Open Meetings Act to discuss the appointment, employment, discipline or dismissal of specific employees of the Sterling Park District and to discuss the vacant Board seat. Upon a roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: Campbell. Motion carried.

On a motion by Zuithoff and a second by Stutzke it was moved to reconvene into open session at 8:15 P.M. Upon a roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: Campbell. Motion carried.

On a motion by Zuithoff and a second by Stutzke it was moved to accept the resignation of Park Board Commissioner Jennifer Campbell and to appoint Kip Aitken to fill her board seat. Upon a roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: None. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Zuithoff, it was moved to adjourn the regular meeting at 8:17 P.M. Upon a roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: None. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
September 15, 2014**

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 7:15 P.M. on September 15, 2014 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Hippen Reyes Stutzke Zuithoff
COMMISSIONERS ABSENT:	Campbell
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District and to discuss the vacant seat on the Park Board.

The Board reviewed the list of individuals who has expressed interest in serving on the Board including Kip Aitken, Dani Bright, Brenda VanHorn, Peter Prescott and James Sanders. After several minutes of discussion it was the consensus of the Board to appoint Kip Aitken to fill Campbell's vacant Board seat.

At this point in the meeting Reyes dismissed Schuldt so the Board could discuss his annual evaluation. In addition to reviewing Schuldt's self-evaluation, the Board also review his proposed goals. After several minutes of discussion it was the consensus of the Board to propose a series of revised goals including the development of a marketing plan; the development of a acceptable Emerald Hill budget, assuming no management company was hired; to complete the filling/capping of the Lawrence Park Pool cavities; update the District's Crisis Management Plan; and to investigate the feasibility of eliminated one of the two District's Department Head positions.

Schuldt was asked to return to the meeting. The Board discussed the proposed goals with Schuldt and requested that he take the next month and be prepared at the October Board Meeting to discuss the merits of those goals. After that discussion the Board would then finalize the list of goals, making them a part of the evaluation and then finalize the evaluation itself.

With no further discussion on a motion by Stutzke and a second by Hippen the executive session was adjourned at 8:14 P.M. Upon a roll call vote, the following voted aye: Hippen, Reyes, Stutzke and Zuithoff. Absent: Campbell. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday, October 20, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -September 15, 2014 Regular Meeting
-September 15, 2014 Executive Meeting

TREASURER'S REPORT: -September, 2014

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Gartner Diamond 7 Improvements
-Park's Department Update

DIRECTOR OF RECREATION REPORT: -Track Building Renovation Project Update
-Department Update

NEW BUSINESS: -Financial Control Policy Revision (Give-a-Ways)
-Personnel Policy Manual Revisions (Weapons/Discipline)
-Special Meeting Date (Bond Issue)

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
October 20, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on October 20, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Zuithoff
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

OATH OF OFFICE: Secretary Schuldt administered the Oath of Office to Commissioner Aitken who was sworn in at this time to fill the vacant Board seat.

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Zuithoff and a second by Hippen, it was moved to approve the minutes of the Regular and Executive Meetings of September 15, 2014. Upon roll call vote, the following voted aye: Hippen, Reyes, and Zuithoff. Abstain: Aitken. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Hippen and a second by Zuithoff it was move to approve the September 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department, including the improvements to Diamond 7 at Gartner Park.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the various activities of his department including the status of the Westwood Track Building renovations.

NEW BUSINESS:

On a motion by Zuithoff and a second by Hippen it was moved to approve the revisions to the District's Financial Control Policy as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Zuithoff and a second by Aitken is was move to approve the revisions to the District's Personnel Policy Manual as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

President Ryes indicated that a public hearing would be held at 4:30 P.M. on November 3, 2014 at Frasor Center (1913 Third Ave, Sterling, Il) for the purpose of receiving public comments on the proposal to sell bonds of the District in the amount of \$1,329,000 for the payment of land condemned or purchase for parks, for the building, maintaining improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

EXECUTIVE SESSION:

On a motion by Reyes and a second by Hippen it was move to adjourn into closed session per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, discipline or dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Aitken and a second by Hippen it was moved to reconvene into open session at 9:00 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Zuithoff and a second by Hippen it was moved to award a merit increase of 2% to Executive Director Schuldt retroactive to the first full payroll in May of 2014. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Zuithoff, it was moved to adjourn the regular meeting at 9:05 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
October 20, 2014**

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 8:15 P.M. on October 20, 2014 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Zuithoff
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

At this point in the meeting Reyes dismissed Schuldt. Reyes indicated that he requested the executive session so the Board could review with Commissioner Aitken the process relating to Schuldt's annual review and contract negotiations as well as to consider a merit increase for Schuldt.

After several minutes of discussion it was the consensus of the Board that Schuldt should be awarded a 2% merit increase retroactive to the first full payroll in May of 2014.

It was also the consensus of the Board that Schuldt's current contract will not be renewed and a new one will be negotiated prior to the expiration of the current agreement. Formal written notification to this effect will be give to Schuldt at the November 17, 2014 Board meeting.

Lastly, it was the consensus of the Board not to complete Schuldt's annual review process since Commissioner Stutzke was not able to attend the meeting.

With no further discussion on a motion by Hippen and a second by Aitken the executive session was adjourned at 8:59 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

**NOTICE OF SPECIAL MEETING OF
THE BOARD OF PARK COMMISSIONERS OF
THE STERLING PARK DISTRICT,
WHITESIDE COUNTY, ILLINOIS**

PUBLIC NOTICE HEREBY GIVEN that the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois (the "*Park Board*") will hold a special meeting of the Park Board on the 3rd of November, 2014 at 4:30 o'clock P.M., at the District's Administrative Office, 1913 Third Avenue, Sterling, Illinois.

The Agenda for the Meeting is as follows:

1. Conduct a public hearing concerning the intent of the Board of Commissioners of the Sterling Park District, Whiteside County, Illinois, to sell \$1,329,000 General Obligation Park Bonds.

Dated the 30th day of October, 2014.

Larry Schuldt
Secretary, Board of Park Commissioners,
Sterling Park District, Whiteside County,
Illinois

MINUTES of a special public meeting of the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, held at the Frasor Center, 1913 Third Avenue, Sterling, Illinois, in said Park District at 4:30 o'clock P.M., on the 3rd day of November, 2014.

* * *

The meeting was called to order by the President and upon the roll being called, Marvin Reyes, the President, and the following Park Commissioners were physically present at said location: Kip Aiken and Dave Stutzke.

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: None.

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participated in the meeting in any manner or to any extent whatsoever: Jeff Hippen and Jen Zuithoff.

At 4:30 o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell \$1,329,000 General Obligation Park Bonds (the "*Bonds*") for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: For the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and existing land and facilities of the District and for the payment of the expenses incident thereto.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following: None.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*. None.

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Aitken moved and Park Commissioner Stutzke seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Park Commissioners voted AYE: Aiken, Reyes and Stutzke.

The following Park Commissioners voted NAY: None.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Larry Schuldt
Secretary, Board of Park Commissioners

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; November 17, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-October 20, 2014 Regular Meeting
-October 20, 2014 Executive Meeting
-November 3, 2014 Special Meeting

TREASURER'S REPORT:

-October, 2014
-FY2014 Audit

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Department Update

DIRECTOR OF RECREATION REPORT:

-Track Building Renovation Project Update
-Department Update

NEW BUSINESS:

-Resolution 2015-2 (Disposing of Surplus Equipment/Supplies)
-Ordinance 2015-02 – an Ordinance providing for the issue of \$1,329,000 General Obligation Bonds, Series 2014 of the District for the purpose of providing for the payment of land for parks; for the building, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and providing for the levy of a direct annual tax sufficient to pay for the principal and interest of said bonds.

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
November 17, 2014**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on November 17, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Zuithoff
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Hippen, it was moved to approve the minutes of the Regular and Executive Meetings of October 20, 2014. Upon roll call vote, the following voted aye: Aitken, Hippen, and Reyes. Abstain: Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Aitken and a second by Stutzke, it was move to approve the minutes of the Special Meeting of November 3, 2014. Upon a roll call vote, the following voted aye: Aitken, Reyes and Stutzke. Abstain: Hippen. Absent: Zuithoff. Motion carried.

TREASURER'S REPORT: On a motion by Hippen and a second by Aitken it was move to approve the October 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the various activities of his department including the status of the Westwood Track Building renovations.

NEW BUSINESS:

On a motion by Stutzke and a second by Aitken it was moved to approve Resolution 2015-2 which allows for the disposal of surplus equipment and supplies. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Aitken and a second by Stutzke is was move to approve Ordinance 2015-02 which provides for the issuance of \$1,329,000 of General Obligation Bonds, Series 2014 of the District for the purpose of providing for the payment of land for parks; for building, improving and protecting of the same and existing land and facilities of the District and for the payment of the expenses incident thereto and providing for the levy of a direct annual tax sufficient to pay for the principal and interest of said bonds. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Zuithoff. Motion carried.

EXECUTIVE SESSION:

On a motion by Reyes and a second by Hippen it was move to adjourn into closed session per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, discipline or dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Aitken and a second by Hippen it was moved to reconvene into open session at 9:00 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

On a motion by Stutzke and a second by Hippen it was moved not to automatically renew the employment contract of Executive Director Larry Schuldt and as such the current contract will terminate on May 31, 2015. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Aitken, it was moved to adjourn the regular meeting at 9:05 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
November 17, 2014**

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 7:50 P.M. on November 17, 2014 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Zuithoff
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

At this point in the meeting Reyes dismissed Schuldt. Reyes indicated that he requested the executive session so the Board could review Schuldt's annual evaluation, goals for 2015 and to review the Notice of Non-Renewal of the Director Employment Agreement Dated May 30, 1991.

After several minutes of discussion, Schuldt returned to the executive session. At this point Commissioner Stutzke excused himself from the remainder of the proceedings.

Reyes and Hippen discussed their individual evaluation of Schuldt's job performance for the last year. In addition, Stutzke's evaluation of Schuldt was also review. Zuithoff's evaluation of Schuldt will be discussed at a later date. The Board goals were also discussed, with the addition of one which states "Develop a new organizational structure; based upon our current core competencies, local market and revenue generating opportunities".

Lastly, the Board reviewed the Notice of Non-Renewal of the Director Employment Agreement Dated May 30, 1991 as well as the process of negotiating a new agreement. Schuldt indicated that he would be willing to consider at-will employment status in lieu of a contractual arrangement.

With no further discussion on a motion by Hippen and a second by Aitken the executive session was adjourned at 9:04 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Zuithoff. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; December 15, 2014 at the Duis Recreation Center; 211 East St. Mary's Road; Sterling, Illinois at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-None

APPROVAL OF MINUTES:

-November 17, 2014 Regular Meeting
-November 17, 2014 Executive Meeting

TREASURER'S REPORT:

-November, 2014

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-Thomas Park Pond Update
-Safe Route to School Grant Update

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Department Update

DIRECTOR OF RECREATION REPORT:

-Department Update

NEW BUSINESS:

-Ordinance 2014-04 (Tax Levy)
-Westwood Track Building Scoreboard Bids
-2015 Emerald Hill Recommendations
-Park District Foundation By-Laws

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

- Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
December 15, 2015**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on December 15, 2014 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Zuithoff
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs
DIRECTOR OF RECREATION PRESENT:	Zepezauer

PRESENTATION: President Reyes was honored by the Illinois Association of Park Districts for his 15 years of service as a Sterling Park District Board member.

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Zuithoff, it was moved to approve the minutes of the Regular and Executive Meetings of November 17, 2014. Upon roll call vote, the following voted aye: Aitken, Hippen, and Reyes. Abstain: Zuithoff. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Zuithoff and a second by Hippen it was move to approve the November 2014 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt updated the Board on the status of the Thomas Park Pond dredging project and the two Safe Route To Schools Trail Grant projects.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his department including the beaver activity/damage at Sinnissippi Park.

DIRECTOR OF RECREATION –

Director of Recreation, Paul Zepezauer updated the Board on the various activities of his department including the status of the implementation of free Wi-Fi for our patrons at Westwood and Duis Center.

NEW BUSINESS:

On a motion by Zuithoff and a second by Hippen it was moved to approve Tax Levy Ordinance 2014-04 as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, and Stutzke. Nay: Reyes. Absent: Stutzke. Motion carried.

On a motion by Aiken and a second by Hippen it was move to award the Westwood Track Building scoreboard bid for the amount of \$24,360 to Nevco, Co. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

On a motion by Aiken and a second by Hippen it was move to approve the By-Laws for the Sterling Parks Foundation as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Zuithoff. Absent: Stutzke. Motion carried.

Regarding the operations of the Emerald Hill Golf Course for the 2015 season; Schuldt recommended that we should not enter into a management agreement with a third-party. He indicated the District should manage the facility as in the past, but with a part-time/seasonal staff member in the clubhouse as opposed to a full-time golf professional. Schuldt also recommended that the 2015 green and membership fees should be the same as 2014. Schuldt further stated that the future of the golf course should be discussed on a year-to-year basis as well as a continual review of the various non-golf options for the property. The Board concurred with those recommendations.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Aitken, it was moved to adjourn the regular meeting at 8:30 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Zuithoff. Absent: Stutzke. Motion carried.