

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
July 12, 2016**

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 5:10 P.M. on July 12, 2016 at the Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke Zuithoff
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the meeting was to review the District's 2016-2017 Tentative Operating Budget and to review the recommendations for full-time employee pay increases and to establish full-time pay ranges.

Executive Director Schuldt reviewed the proposed budget including staffing levels, revenues, disbursements, fees and charges, tax rates, bond debt and marketing. In addition Schuldt and the Board discussed the District's 10-year capital plan, Emerald Hill's current financial position as well as on-going and future District projects and activities and how they would affect the budget.

Schuldt also reviewed the proposed full-time pay increases as well as the proposed full-time pay ranges. Schuldt indicated that the proposed increases would cost the District an additional \$14,000. The consensus of the Board was to 1) eliminate one pay range level; 2) move the positions of Marketing Manager and Athletics Manager up one level; 3) change the starting range of that level to \$38,000; and 4) move the position of Gymnastics Manager down one level. On a motion by Hippen and a second by Aitken it was moved to approve the full time pay increase as presented and to approve the pay ranges as amended. Upon a roll call vote the following voted aye: Aitken, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.

A public hearing on the proposed budget will be held at 6:30 pm. at Duis Center on Monday, July 18, 2016.

ADJOURNMENT: With no further action, on a motion by Hippen and a second by Zuithoff, the special meeting was adjourned at 9:40 P.M. Upon roll call vote the following voted aye: Aitken, Hippen, Reyes, Stutzke and Zuithoff. Motion carried.