

**STERLING PARK DISTRICT  
REGULAR MEETING  
BOARD OF COMMISSIONERS  
July 16, 2018**

**CALL TO ORDER:** Vice-President Hippen called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:02 P.M. on July 16, 2018 at the Duis Recreation Center.

**ROLL CALL:**

<b>COMMISSIONERS PRESENT:</b>	Aitken Hippen Stutzke
<b>COMMISSIONERS ABSENT:</b>	Andersen Reyes
<b>EXECUTIVE DIRECTOR PRESENT:</b>	Schuldt
<b>DIRECTOR OF PARKS &amp; PLANNING PRESENT:</b>	Jacobs

**SCHEDULED VISITORS:** None.

**APPROVAL OF MINUTES:** On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular Meeting held on June 18, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen, and Stutzke. Absent: Andersen and Reyes. Motion carried.

**TREASURER’S REPORT:** On a motion by Aitken and a second by Stutzke it was move to approve the June 2018 Treasurer’s Report as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Reyes. Motion carried.

**COMMUNICATION TO BOARD:** None.

**OLD BUSINESS:** None.

**COMMISSIONER’S REPORT:** None.

**EXECUTIVE DIRECTOR’S REPORT:** None.

**DEPT. HEAD REPORTS:**

**DIRECTOR OF PARKS & PLANNING –**

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

## RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the Duis Center renovation project.

Duis Center Manager Stephanie Milnes discussed the procedure being used to separate the lap swimmers and water walkers during adult lap by way of buoyed rope between Lanes 5 and 6 with lap swimmers using Lanes 1-5 and those that desire to walk in the pool utilizing Lane 6. After several minutes of discussion, it was the consensus of the Board to continue current practice. In addition the Board stressed that staff should be consistent in our procedures and to educate our patrons about the rules pertaining to adult lap swim time.

### **NEW BUSINESS:**

On a motion by Stutzke and a second by Aitken, it was move to approve the bid of \$32,450 from Loescher HVAC of Sterling, IL for HVAC improvements at Westwood. Upon a roll call vote, the following voted aye: Aitken, Hippen, and Stutzke. Absent: Andersen and Ryes. Motion carried.

Schuldt stated that special meetings have been called by President Reyes to be held at 12:15 PM at Frasor Center on July 19, 2018 and on August 6, 2018; to approve the FY2019 District Budget and Appropriations Budget (7/19) and to approve the Westwood Exterior Site Improvements and Westwood Interior Painting bids (8/6).

Schuldt indicated that Mel Shaver, who owns property adjacent to Scheid Park would like to meet with the Board at the Park to discuss drainage issues that both of us have. It was the consensus of the Board that staff should meet with Mr. Shaver first, than bring back any recommendations to the Board at a future date.

On a motion from Aitken and a second from Stutzke it was moved to allow Ducks Unlimited to use Westwood Building #3 on May 18, 2019. Upon a roll call vote, the following voted aye: Aitken, Hippen, and Stutzke. Absent: Andersen and Ryes. Motion Carried.

On a motion by Aitken and second by Stutzke it was moved to approve the Resolution 19-1 (declaring certain equipment as surplus) as presented. Upon a roll call vote the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Ryes. Motion carried.

### **EXECUTIVE SESSION:**

None.

### **ADJOURNMENT:**

With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:00 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Reyes. Motion carried.