

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
December 17, 2018**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on December 17, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Hippen, it was moved to approve the minutes of the Regular Meeting held on November 19, 2018. Upon a roll call vote the following voted aye: Hippen, Stutzke and Reyes. Abstain: Aitken. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Stutzke it was move to approve the November 2018 Treasurer's Report as presented which included the November financial statements, the District's FY2018 Audit and the transfer of the Sterling Parks Foundation and the Flexible Benefits Fund accounts from US Bank to Sauk Valley Bank. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: An email from Commissioner Rick Andersen was sent to the Board on December 4, 2018 stating his immediate resignation from the Park Board citing that he is relocating out of state.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the various activities within the Recreation Department.

Schuldt indicated that unless the Board thought otherwise, starting in January the District will require new individual pass holders that choose the monthly payment option for their annual pass, to pay the first two months upfront. Recently patrons have begun purchasing individual annual passes with the monthly payment option with some cancelling after one month, as it is cheaper than purchasing a punch card or paying the daily drop-in fee. By requiring a larger upfront payment, cancellations after one month should be greatly reduced. The Board concurred.

NEW BUSINESS:

On a motion by Stutzke and a second by Aitken, it was move to grant Executive Director Schuldt the authority to enter into either a three, four or five year golf car lease agreement with Harris Golf Cars based upon the terms provided and the terms to be obtained for a five year lease option. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Stutzke and a second by Aitken, it was moved to approve the \$1,185,000 Tax Levy Ordinance for 2018 (Ordinance 2019-02) as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Stutzke it was move to adjourn into closed session per Section 2(c)(3) of the Illinois Open Meeting Act to discuss the selection of a individual to fill the Board vacancy created by the resignation of Rick Andersen. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

The Board reconvened into open session at 7:49 P.M. It was the consensus of the Board, to accept names of candidates until January 7, 2019. Once the number of candidates is established, the steps to appoint a new Board member will be determined.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:50 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.