NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday: January 15, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -December 18, 2017 Regular Meeting

TREASURER'S REPORT: **-**December, 2017

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: **-**Department Update

DIRECTOR OF RECREATION REPORT: -Department Update

NEW BUSINESS: **-**None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: **-**None

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
January 15, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on January 15, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken
	Hippen
	Reyes
	Stutzke
COMMISSIONERS ABSENT:	Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: Sterling Stingray Swim Club parents requested information on the status of the hiring of a new Head Coach. Executive Director Schuldt stated that the position has been advertised nationally and was hopeful that someone would be hired before the start of the upcoming summer swim season.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Hippen, it was moved to approve the Regular Minutes of December 18, 2017. Upon a roll call vote the following voted aye: Aitken, Hippen, Stutzke and Reyes. Absent: Andersen. Motion carried.

TREASURER'S REPORT: On a motion by Stutzke and a second by Hippen it was move to approve the December 2017 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Andersen. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Executive Director Schuldt reported on the success of the Westwood Tennis Center Open House as well several recreational and athletic programs being offered by the Park District.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:45 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday: February 19, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:	-None
APPROVAL OF MINUTES:	-January 15, 2018 Regular Meeting
TREASURER'S REPORT:	-January, 2018
COMMUNICATION TO BOARD:	-None
OLD BUSINESS:	-None
COMMISSIONER'S REPORT:	-None
EXECUTIVE DIRECTOR'S REPORT:	-Swim Team Head Coach Job Search

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:	-Department Update
RECREATION REPORT:	-Duis Center Pool Improvements

NEW BUSINESS:	- Bond Tax Abatements (Ordinances 2018-02, 03 and 04)

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:	-Per Section 2(c) (1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
February 19, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on February 19, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Hippen, it was moved to approve the Regular Minutes of January 15, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen and Reyes. Abstain: Andersen. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Andersen it was move to approve the January 2018 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen and Reyes. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt updated the Board on the status of finding a Head Coach for the Stingrays Swim Team. Schuldt indicated that he was in the process of setting up a couple of interviews with potential candidates.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Duis Center Manager Stephanie Milnes and Jacobs reviewed the Duis Center Pool renovation proposal. The pool will be shut down for most of the summer as repairs and improvements to the area are taking place. The major portion of the project includes the painting of the pool and ceiling, installation of a Life-Floor system or similar material on the pool deck, cleaning of the ventilation system and improvements to the pool lighting system.

NEW BUSINESS: On a motion by Aitken and a second by Hippen it was moved to approve Tax Abatement Ordinances 2018-02, 2018-03 and 2018-04 as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen and Reyes. Absent: Stutzke. Motion carrie.

EXECUTIVE SESSION: On a motion by Hippen and a second by Aitken it was moved to adjourn into closed session per Sections 2(c)(1)of the Illinois Open meetings act to discuss the appointment, employment, compensation, dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Anderson, Hippen, and Reyes. Absent: Stutzke. Motion carried.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 8:40 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen and Reyes. Absent: Stutzke. Motion carried.

STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
February 19, 2018

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 8:30 P.M. on February 19, 2018 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken
	Andersen
	Hippen
	Reyes
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

Reyes discussed the timetable and format to evaluate the job performance of Executive Director Schuldt. Schuldt indicated that he had already completed his portion of the evaluation. Reyes requested the each Board member complete the "Board's" section and be prepared to discuss it at the March Board meeting.

With no further discussion on a motion by Hippen and a second by Aitken the executive session was adjourned at 8:39 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen and Reyes. Absent: Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday: March 19, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -February 19, 2018 Regular Meeting
-February 19, 2018 Executive Meeting

TREASURER'S REPORT: -February, 2018
-Speer Financial Proposal

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT: -Program and Activity Update

NEW BUSINESS: -Emerald Hill Tractor Bids
-Emerald Hill Articulating Mower Bids
-Lawrence Park Easement/NICOR Gas

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c) (1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
March 19, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on March 19, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Andersen, it was moved to approve the Regular and Executive Meeting minutes of February 19, 2018. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen and Reyes. Abstain: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Stutzke it was move to approve the February 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to engage the services of Speer Financial, to assist in the refunding of the District's Series 2009 G.O. Bonds combined with the issuance of new bonds in the amount of $3,500,000. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt discussed the Fit4Summer Weight Loss promotion; updated the Board on the monthly blood screenings at Westwood, the International Women's Day promotion, the recently held Pickleball tournament and the upcoming Easter Egg Hunt.

NEW BUSINESS:

On a motion by Stutzke and a second by Hippen, it was moved to approve the low Emerald Hill tractor bid in the amount of $23,364 from Peabody's of Sterling, IL. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion Carried.

On a motion by Andersen and a second by Aitken, it was move to purchase an articulating mower for Emerald Hill for an amount not to exceed $20,000. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Aitken and a second by Andersen, it was moved to approve the Lawrence Park Easement with the Northern Illinois Gas Company as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

On a motion by Stutzke and a second by Aitken, it was moved to give Executive Director Schuldt, a lump-sum, one-time bonus of $3,500.00 that shall be paid to him in the next payroll. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

EXECUTIVE SESSION: None.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:40 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday: April 16, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling immediately following the 6:30 P.M. Annual Meeting.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -March 19, 2018

TREASURER'S REPORT: -March 2018

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT: -Program and Activity Update

NEW BUSINESS:

-Duis Center Pool/Ceiling Painting Bids
-City Request-Duis Center Detention Basin Construction
-AN ORDINANCE authorizing the issuance of General Obligation Park Bonds (Alternative Revenue Source), Series 2018 of the Sterling Park District, Whiteside County, Illinois, in an aggregate principal amount not to exceed $5,500,000 for the purposes of financing the cost of certain capital projects within the District, paying capitalized interest and paying for costs related thereto.

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c) (1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
April 16, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:34 P.M. on April 16, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Andersen, it was moved to approve the Regular Meeting minutes of March 19, 2018. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Stutzke it was move to approve the March 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the current programs and activities being held. Schuldt also indicated that the District's Summer Activities Guide will available by the end of April.

NEW BUSINESS:

On a motion by Andersen and a second by Aiken, it was moved to approve the low bid of Scott Decorating from Rock Island, IL to paint the Duis Center pool and ceiling for the amount of $41,450. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion Carried.

On a motion by Andersen and a second by Stutzke, it was move to allow the City of Sterling, at their expense to construct a small detention basis just south of Frasor Center. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Stutzke and a second by Hippen, it was moved to approve as presented the Ordinance (2018-02) authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source), Series 2018 of the Sterling Park District, Whiteside County, Illinois, in aggregate principal amount not to exceed $5,500,000 for the purpose of financing the cost of certain capital projects within the District, paying capitalized interest and paying for the costs related thereto. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Aitken it was moved to adjourn into closed session per Sections 2(c)(1)of the Illinois Open meetings act to discuss the appointment, employment, compensation, dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:42 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold their Annual Meeting on Monday, April 16, 2018 commencing at 6:30 P.M. This meeting will be held at the Duis Center, 211 East St. Mary's Road; Sterling, Illinois.

AGENDA

Call to Order

Roll Call

Disbandment of Present Officers

Oath of Office

Election of Chairperson Pro Tem

Election of President

Election of Vice President

Appointment of Secretary

Appointment of Treasurer

Approval of FY 2019 Meeting Dates/Time/Location

Appointment to Sterling Park District Museum Association Board for FY 2019

Adjournment

STERLING PARK DISTRICT
BOARD OF PARK COMMISSIONERS
ANNUAL MEETING
April 16, 2018

CALL TO ORDER:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Stutzke Reyes
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

DISBANDMENT OF OFFICERS:

On a motion by Stutzke and a second by Hippen it was moved to disband the present officers of the Board of Commissioners. Upon roll call vote, the following voted aye: Aitken, Andersen, Hippen, Stutzke and Reyes. Motion carried.

ELECTION/APPOINTMENT OF OFFICERS, MEETING DATES APPROVAL, MUSEUM BOARD APPOINTMENT:

On a motion by Hippen and a second by Stutzke, Marvin Reyes was nominated to be President of the Board of Commissioners, Jeff Hippen was nominated to be Vice President of the Board of Commissioners, Executive Director Larry Schuldt was nominated to be Secretary of the Board of Commissioners, and David Stutzke was nominated to be Treasurer of the Board of Commissioners. Upon roll call vote, the following voted aye to approve the slate of nominations: Aitken, Andersen, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to approve the regular meeting dates for the Sterling Park District for the 2018-2019 fiscal year with the meetings being held at 6:00 PM on the third Monday of each month at the Duis Recreation Center which is located at 211 East St. Mary's Road, Sterling. Upon roll call vote, the following voted aye: Aitken, Andersen, Hippen, Stutzke and Reyes, Motion carried.

President Reyes appointed Commissioner Stutzke and Executive Director Schuldt to the Sterling Park District Museum Association Board for fiscal year 2018-2019.

ADJOURNMENT:

On a motion by Stutzke and a second by Andersen, it was moved to adjourn the annual meeting at 6:33 P.M. Upon roll call vote, the following voted aye: Aitken, Andersen, Hippen, Stutzke and Reyes. Motion carried.

STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
April 16, 2018

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 7:32 P.M. on April 16, 2018 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District.

REDACTED

With no further discussion on a motion by Hippen and a second by Aitken the executive session was adjourned at 7:41 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday: May 21, 2018 at the Duis Recreation Center; 211East St. Mary's Road; at 6:30 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC HEARING: -The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in an amount not to exceed $5,500,000 for the payment of land condemned or purchased for parks or boulevards, for the building, maintaining, improving and protecting the same and for the payment of the expenses incident thereto.

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES:
-April, 16 2018 Annual Meeting
-April, 16 2018 Regular Meeting
-April, 16 2018 Executive Meeting

TREASURER'S REPORT: -April 2018

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT: -Program and Activity Update

NEW BUSINESS:
-Duis Center Pool Deck Bids
-Duis Center Pool Lighting Bids
-Outdoor Tennis Court Resurfacing Bids
-City of Rock Falls Request (Fireworks at Lawrence Park)

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
May 21, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on May 21, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

PUBLIC HEARING: A Public Hearing was held to receive public comments on the proposal to sell bonds of the District in an amount not to exceed $5,500,000 for the payment of land condemned or purchased for parks or boulevards, for the building, maintaining, improving and protecting the same and for the payment of the expenses incident thereto. There were no public comments on the proposed bond issue.

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Annual, Regular, and the Executive meeting all held on April 16, 2018. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Andersen it was move to approve the April 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the current programs and activities being held. Schuldt also indicated that Emerald Hill has had an extreamly good May thus far in terms of passes sold and rounds played.

NEW BUSINESS:

On a motion by Hippen and a second by Stutzke, it was moved to approve the low bid from Life Floor or Minneapolis, MN to resurface the Duis Center pool deck for the amount of $92,355. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion Carried.

On a motion by Aitken and a second by Andersen, it was move to approve the low bid from Engle Electric of Sterling, IL to replace the Duis Center pool lighting system with a LED Indirect Lighting System for the amount of $33,146. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Aitken and a second by Hippen, it was moved to hire MTJ Sports of Kewanee, IL to resurface the outdoor tennis courts at Westwood, Kilgour and Thomas Park for an amount not to exceed $252,670. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen and Stutzke. Nay: Reyes. Motion carried.

On a motion by Aitken and a second by Stutzke it was moved to allow the City of Rock Falls to utilize Lawrence Park on June 23, 2018 as a fireworks launch site. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 8:50 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; June 18, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling at 6:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -May 21, 2018

TREASURER'S REPORT: -May 2018

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT: -Program and Activity Update

NEW BUSINESS:

-AN ORDINANCE (19-3) providing for the issue of not to exceed $5,500,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018, of the Sterling Park District, Whiteside County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds.
-Irrigation Controller Bids (Emerald Hill)
-Truck Bids (Parks Department)
-Oppold Marina Lease (State of Illinois)
-Prevailing Wage Rates (Ordinance 19-1)
-Duis Storm Water Detention Basis Easement (City of Sterling)
-Whiteside/Carrol County Enterprise Zone/Tax Abatement (Ordinance 19-2)
-FY2019 Sterling Park District Tentative Operating Budget and Appropriations Ordinance

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
June 18, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:30 P.M. on June 18, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular meeting held on May 21, 2018. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Hippen it was move to approve the May 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –
Schuldt updated the Board on the current programs and activities being held.

NEW BUSINESS: On a motion by Stutzke and a second by Andersen, it was move to approve Ordinance 19-3 which provided for the issue of not to exceed $5,500,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018, of the Sterling Park District, Whiteside County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal of an interest on bonds. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Aitken and a second by Andersen, it was moved to approve the bid of $52,254.28 from MTI Distributing of Brooklyn Center, Minnesota for the purchase of a Toro Irrigation System for Emerald Hill. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen and Stutzke. Nay: Reyes. Motion carried.

On a motion by Reyes and a second by Stutzke it was moved to approve the bid of from Kunes Country in Sterling, IL of $38,107 to replace the District's 1994 Ford Ranger. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion from Aitken and a second from Reyes it was moved to approve the Oppold Marina Lease with the State of Illinois as presented. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion Carried.

On a motion by Hippen and second by Andersen it was moved to approve the Prevailing Wage Ordinance 19-1 as presented. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Aitken and a second by Stutzke it was moved to approve the Duis Storm Water Detention Basis Easement with the City of Sterling as presented. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Reyes and a second by Aitken it was moved to approve the FY2019 Sterling Park District Tentative Operating Budget and Appropriations ordinance and place the document on public display for 30 days. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

EXECUTIVE SESSION: None.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 8:40 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

N O T I C E

The Sterling Park District Board of Commissioners will hold a Special Meeting on Thursday, July 12, 2018, commencing at 5:00 P.M. This meeting will be held at the Frasor Center, 1913 Third Avenue, Sterling, Illinois.

AGENDA: 2018-2019 Sterling Park District
Budget Workshop

STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
July 12, 2018

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 5:00 P.M. on July 13, 2018 at the Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken
	Hippen
	Reyes
	Stutzke
COMMISSIONERS ABSENT:	Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the meeting was to review the District's 2018-2019 Tentative Operating Budget.

Executive Director Schuldt reviewed the proposed budget including staffing levels, revenues, disbursements, fees and charges, tax rates, and bond debt. In addition Schuldt and the Board discussed the District's capital and equipment plans, Emerald Hill's current financial position as well as on-going and future District projects and activities and how they would affect the budget.

The establishment of a $21,000 salary increase pool was also discussed.

A public hearing on the proposed budget will be held at 6:00 pm. at Duis Center on Monday, July 16, 2018.

ADJOURNMENT: With no further action, on a motion by Hippen and a second by Andersen, the special meeting was adjourned at 9:15 P.M. Upon roll call vote the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; July 16, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling immediately after the 6:00 PM Budget Public Hearing.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -June 18, 2018

TREASURER'S REPORT: -June 2018

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT: -Duis Center Update

NEW BUSINESS:
-Westwood HVAC Bids
-Resolution 19-1 (Declaring equipment as surplus)
-Special Meeting-Budget Approval (July 19-12:15 PM)
-Special Meeting-Westwood Sidewalk/Steps/Ramp Bids and Westwood Interior Painting Bids (August 6-12:15)
-Mel Shaver Meeting/Scheid Park
-Ducks Unlimited Event-May 18, 2019 at Westwood

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
July 16, 2018

CALL TO ORDER: Vice-President Hippen called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:02 P.M. on July 16, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Stutzke
COMMISSIONERS ABSENT:	Andersen Reyes
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular Meeting held on June 18, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen, and Stutzke. Absent: Andersen and Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Stutzke it was move to approve the June 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the Duis Center renovation project.

Duis Center Manager Stephanie Milnes discussed the procedure being used to separate the lap swimmers and water walkers during adult lap by way of buoyed rope between Lanes 5 and 6 with lap swimmers using Lanes 1-5 and those that desire to walk in the pool utilizing Lane 6. After several minutes of discussion, it was the consensus of the Board to continue current practice. In addition the Board stressed that staff should be consistent in our procedures and to educate our patrons about the rules pertaining to adult lap swim time.

NEW BUSINESS: On a motion by Stutzke and a second by Aitken, it was move to approve the bid of $32,450 from Loescher HVAC of Sterling, IL for HVAC improvements at Westwood. Upon a roll call vote, the following voted aye: Aitken, Hippen, and Stutzke. Absent: Andersen and Ryes. Motion carried.

Schuldt stated that special meetings have been called by President Reyes to be held at 12:15 PM at Frasor Center on July 19, 2018 and on August 6, 2018; to approve the FY2019 District Budget and Appropriations Budget (7/19) and to approve the Westwood Exterior Site Improvements and Westwood Interior Painting bids (8/6).

Schuldt indicated that Mel Shaver, who owns property adjacent to Scheid Park would like to meet with the Board at the Park to discuss drainage issues that both of us have. It was the consensus of the Board that staff should meet with Mr. Shaver first, than bring back any recommendations to the Board at a future date.

On a motion from Aitken and a second from Stutzke it was moved to allow Ducks Unlimited to use Westwood Building #3 on May 18, 2019. Upon a roll call vote, the following voted aye: Aitken, Hippen, and Stutzke. Absent: Andersen and Ryes. Motion Carried.

On a motion by Aitken and second by Stutzke it was moved to approve the Resolution 19-1 (declaring certain equipment as surplus) as presented. Upon a roll call vote the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Ryes. Motion carried.

EXECUTIVE SESSION: None.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:00 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Reyes. Motion carried.

N O T I C E

The Sterling Park District Board of Commissioners will hold a Special Meeting on Monday, July 16, 2018, commencing at 6:00 P.M. This meeting will be held at Duis Center; located at 211 East St. Mary's Road, Sterling, Illinois.

AGENDA: 2018-2019 Sterling Park District
Budget Hearing

STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
JULY 16, 2018

CALL TO ORDER:	Vice-President Hippen called the special meeting of the Board of Commissioners to order at 6:00 p.m. on July 16, 2018 at the Duis Center.	
ROLL CALL:	**COMMISSIONERS PRESENT:**	Aitken Hippen Stutzke
	COMMISSIONERS ABSENT:	Andersen Reyes
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
REPORT OF OFFICERS:	Vice-President Hippen stated that the purpose of the special meeting was to receive public comment about the District's 2018-2019 tentative operating budget.	
ADJOURNMENT:	With no public comment, on a motion by Stutzke and a second by Aitken, the special meeting was adjourned at 6:01 p.m. Upon roll call vote the following voted aye: Aitken, Hippen and Stutzke. Absent: Andersen and Ryes. Motion carried.	

N O T I C E

The Sterling Park District Board of Commissioners will hold a special meeting on Thursday, July 19, 2018, commencing at 12:15 P.M. This meeting will be held at Frasor Center; 1913 Third Avenue; Sterling, Illinois.

AGENDA: Adoption of the 2018-2019 Sterling Park District Budget

STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
JULY 19, 2018

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 12:15 p.m. on July 19, 2018 at the Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose was to adopt the District's 2018-2019 operating budget.

On a motion by Hippen and a second by Aitken it was moved to approve the District's 2018-2019 Budget and Appropriations Ordinance as presented. Upon a roll call vote the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

ADJOURNMENT: With no further business, on a motion by Hippen and a second by Stutzke, the special meeting was adjourned at 12:17 p.m. Upon roll call vote the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Andersen. Motion carried.

N O T I C E

The Sterling Park District Board of Commissioners will hold a special meeting on Monday, August 6, 2018, commencing at 12:15 P.M. This meeting will be held at Frasor Center, 1913 Third Avenue, Sterling, Illinois.

AGENDA: Review/Award Westwood Building #1 Interior Painting Bids and the Westwood Exterior Site Improvement Bids.

STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
August 6, 2018

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 12:15 p.m. on August 6, 2018 at the Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose was to discuss and take action on the bids for the Westwood Exterior Site Improvement Bids and the Westwood Building #1 Interior Painting Bids.

After a few minutes of discussion on a motion by Andersen and a second by Stutzke it was moved to approve the bid from Obrien Civil Works of Mt. Morris, Il for the Westwood Site Improvement Project in the amount of $47,736.50. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Stutzke and Reyes. Motion carried.

Executive Director Schuldt indicated that staff in not prepared to make any recommendations regarding the Westwood Building #1 Interior Painting Project. Those recommendations will be given at the Park Board's August 20, 2018 meeting.

ADJOURNMENT: With no further business, on a motion by Hippen and a second by Stutzke, the special meeting was adjourned at 12:30 p.m. Upon roll call vote the following voted aye: Aitken, Andersen, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; August 20, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling, Illinois at 6:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES:
-July 16, 2018 Special Meeting
-July 16, 2018 Regular Meeting
-July 19, 2018 Special Meeting
-Aug. 6, 2018 Special Meeting

TREASURER'S REPORT: -July, 2018

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT:
-Westwood Renovations Update/Pickleball to Westwood B3 Consideration
-Tennis Membership Proposal

NEW BUSINESS:
-Westwood B1 Interior Painting Project Bids
-Westwood B1 Electrical Bids
-Westwood B1 Window/Door Bids
-Special Meeting/Westwood Cardio Equipment Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2.06(d) of the Illinois Open Meetings Act to review the minutes of all executive meetings since the last review.

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
August 20, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on August 20, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Andersen Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular and Special Meetings held on July 16, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen, and Stutzke. Abstain: Andersen and Reyes. Motion carried.

On a motion by Stutzke and a second by Hippen, it was moved to approve the minutes of the Special Meeting held on July 16, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen and Stutzke. Abstain: Andersen and Reyes. Motion carried.

On a motion by Hippen and a second by Andersen it was moved to approve the minutes of the Special Meeting held on August 6, 2018. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Andersen and a second by Stutzke it was move to approve the July 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes, and Stutzke. Absent: Aitken. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt and Westwood Tennis Center's Racquet Director Jake Lipka presented a proposal to institute a 3-tier tennis membership structure as well as guest fees for non-members at the tennis center. After several minutes of discussion on a motion by Aitken and a second by Andersen it was moved to except the proposal as presented. Upon a roll call vote the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

NEW BUSINESS: On a motion by Andersen and a second by Hippen, it was move to approve the bid of $49,700 from Wright and Son's Painting of Sterling, Illinois for the Westwood B1 Painting Project. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes and Stutzke. Absent: Aitken. Motion carried.

On a motion by Stutzke and a second by Hippen, it was moved to approve the bid of $19,800 from Complete Electric of Rock Falls, Illinois for the Westwood B1 Electrical Project. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes and Stutzke. Absent: Aitken. Motion carried.

On a motion by Stutzke and a second by Andersen it was moved to approve the bid of $28,550 from TD Kurtz Glass Company for the Westwood B1 Window/Door Project. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes and Stutzke. Absent: Aitken. Motion carried.

President Ryes called for a Special Meeting to be held at Duis Center on September 29, 2018 at 11:45 to discuss/award the Westwood Cardio Equipment bid.

EXECUTIVE SESSION: On a motion by Ryes and a second by Hippen, pursuant to Section 2.06(d) of the Illinois Open Meetings Act it was moved to adjourn into executive session to review the minutes of all closed meetings held since the last review. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes and Stutzke. Absent: Aitken. Motion carried.

On a motion by Hippen and a second by Stutzke, it was move to reconvene the regular meeting at 8:30 P.M. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes and Stutzke. Absent: Aitken. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to fully release the executive minutes of August 15, 2016; November 21, 2016; May 1, 2017 and February 19, 2018. If was further moved to partially release the minutes of April 17, 2017; October 16, 2917; November 20, 2017 and April 16, 2018. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes and Stutzke. Absent: Aitken. Motion carried.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 8:32 P.M. Upon a roll call vote, the following voted aye: Aitken, Andersen, Hippen, Reyes and Stutzke. Motion carried.

STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
August 20, 2018

CALL TO ORDER: President Reyes called the Executive Meeting of the Board of Commissioners to order at 8:15 P.M. on August 20, 2018 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Andersen
	Hippen
	Stutzke
	Reyes
COMMISSIONERS ABSENT:	Aitken
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to review the minutes of all executive meetings since the last review.

The Board reviewed the executive minutes of August 15, 2016; November 21, 2016; April 17, 2017; May 1, 2017; October 16, 2017; November 20, 2017; February 19, 2018 and April 16, 2018.

Schuldt presented his recommendation as to what minutes can be fully released and which minutes should be redacted.

With no further discussion on a motion by Hippen and a second by Andersen the executive session was adjourned at 8:29 P.M. Upon a roll call vote, the following voted aye: Andersen, Hippen, Reyes, and Stutzke. Absent: Aitken. Motion carried.

N O T I C E

The Sterling Park District Board of Commissioners will hold a special meeting on Wednesday, August 29, 2018, commencing at 11:45 A.M. This meeting will be held at Frasor Center; 1913 Third Avenue; Sterling, Illinois.

AGENDA: Review/Award Westwood Cardio Equipment Bids.

STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
August 29, 2018

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 11:45 p.m. on August 29, 2018 at the Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Aitken Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose was to discuss and take action on the bids to provide new cardio fitness equipment for Westwood.

After a few minutes of discussion on a motion by Hippen and a second by Stutzke it was moved to approve the bid from TechnoGym of Fairfield, New Jersey in the amount of $140,875.89 for 12 treadmills, 4 spin bikes and 3 rowers. Upon a roll call vote the following voted aye: Hippen, Stutzke and Reyes. Absent: Aitken and Andersen. Motion carried.

ADJOURNMENT: With no further business, on a motion by Hippen and a second by Stutzke, the special meeting was adjourned at 12:10 p.m. Upon roll call vote the following voted aye: Hippen, Stutzke and Reyes. Absent: Aitken and Andersen. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; September 17, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling, Illinois at 6:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES:
-August 20, 2018 Regular Meeting
-August 20, 2018 Executive Meeting
-August 29, 2018 Special Meeting

TREASURER'S REPORT: -August, 2018

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT:
-Fitness Related Fee Recommendations
-Casey Hnatiuk (SSSC Head Coach)

NEW BUSINESS:
-Westwood B1 Carpet Bids
-Westwood B1 Indoor Playground Bids
-Westwood B1 Kids Interactive Fitness Equipment Bids
-Westwood B3 Pickleball Court Surfacing Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
September 17, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on September 17, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: Several pool walkers from the noon lap swim time period expressed concern about only being able to walk in one lane of the pool. After several minutes of discussion, Executive Director Schuldt indicated that if the Park District can make it work with the lifeguarding staff, there will be time made available either before or after the noon lap swim time period where the walkers would have access to 5 of the 6 pool lanes. Those in attendance were agreeable to that arrangement.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular Meeting held on August 20, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen, Stutzke and Reyes. Absent: Andersen. Motion carried.

On a motion by Stutzke and a second by Hippen, it was moved to approve the minutes of the Executive Meeting held on August 20, 2018. Upon a roll call vote the following voted aye: Hippen, Stutzke and Reyes. Abstain: Aitken. Absent: Andersen. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to approve the minutes of the Special Meeting held on August 29, 2018. Upon a roll call vote the following voted aye: Hippen, Reyes and Stutzke. Abstain: Aitken. Absent: Andersen. Motion carried.

TREASURER'S REPORT: On a motion by Hippen and a second by Stutzke it was move to approve the August 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Andersen. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt, Westwood Manager Margo Dravis and Athletics Manager Kel Bond presented recommendations for fitness related fees with increases going into effect after the wood basketball courts at Westwood are installed later this year and October 1, 2018 for the recommended changes to several of the Total Fitness Pass classifications.

After several minutes of discussion on a motion by Aitken and a second by Stutzke it was moved to approve the fitness fee and fitness pass classification recommendations as presented by staff. Upon a roll call vote the following voted aye: Aitken, Hippen, Stutzke and Reyes. Absent: Andersen. Motion carried.

Schuldt indicated that Sterling resident Craig Chattic continues to teach tennis lessons on Park District property; after four letters and four conversations over the past ten months, with the latest letter and conversation less than two weeks ago. Schuldt indicated that he will start the process to eliminate Mr. Chattic's tennis playing privileges on all District property. Those Board members present concurred with this action.

NEW BUSINESS: On a motion by Stutzke and a second by Aitken, it was move to approve the bid of $55,868 from Boss Carpet of Dixon, Illinois for the Westwood B1 fitness and lobby carpet installation. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

On a motion by Aitken and a second by Hippen, it was moved to approve the bid of $81,126.21 from Indoor Playgrounds International of Surprise, Arizona subject to a satisfactory inspection of a similar playground at the West Chicago Park District. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

On a motion by Aitken and a second by Hippen it was moved to approve the bid of $27,985 from Motion Fitness of Elk Grove Village, Illinois for the Westwood B1 kids' interactive fitness equipment installation. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

On a motion by Aitken and a second by Hippen it was moved to approve the bid of $61,300 from MTJ Sports of Kewanee, Illinois for the installation of nine indoor Pickleball courts in Westwood B3. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

EXECUTIVE SESSION: None.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 8:20 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; October 15, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling, Illinois at 6:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:	-None
APPROVAL OF MINUTES:	-September 17, 2018
TREASURER'S REPORT:	-September, 2018
COMMUNICATION TO BOARD:	-None
OLD BUSINESS:	-None
COMMISSIONER'S REPORT:	-None
EXECUTIVE DIRECTOR'S REPORT:	-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:	-Department Update
RECREATION REPORT:	-Department Update

NEW BUSINESS:

-Westwood B1 Lighting Bids
-Westwood B1 Athletic Flooring Bids
-Westwood B1 Netting Bids
-Westwood B1 Functional Training Equipment Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) and Section 2 (c)(11) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District and to discuss probable litigation against the Sterling Park District.

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
October 15, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on October 15, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular Meeting held on September 17, 2018. Upon a roll call vote the following voted aye: Aitken, Hippen, Stutzke and Reyes. Absent: Andersen. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Hippen it was move to approve the September 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Absent: Andersen. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –
Schuldt updated the Board on the various activities within the Recreation Department.

Schuldt indicated that he and Tennis Pro Jake Lipka had met with two local tennis enthusiasts last week and tomorrow morning will be meeting with them again along with Craig Chattic. They were hopeful that Chattic could have his tennis playing privileges reinstated as some level. Schuldt presented to the Board a Reinstatement of Privileges Agreement for consideration. After several minutes of discussion, it was the consensus of the Board to authorize Schuldt to present the Agreement as presented to Chattic with however an effective date of November 21, 2018.

NEW BUSINESS: On a motion by Stutzke and a second by Hippen, it was move to approve the bid of $39,280 from Complete Electrical Contractors of Rock Falls, Illinois for the Westwood old tennis court Lighting Improvement Project. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

On a motion by Aitken and a second by Stutzke, it was moved to approve the bid of $80,468.18 from MoveStrong Functional Fitness Equipment Company of Chattanooga, TN for the Westwood Functional Training and Baseball Area Athletic Flooring project. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

On a motion by Aitken and a second by Stutzke it was moved to approve the bid of $42,327.85 from On Deck Sports of Braintree, MA for the Westwood Baseball Netting/Court Divider Project. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

On a motion by Hippen and a second by Aitken it was moved to approve the bid of $126,257.54 from MoveStrong Functional Fitness Equipment Company for the installation of functional fitness equipment at Westwood.. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

EXECUTIVE SESSION: On a motion by Hippen and a second by Stutzke it was move to adjourn into closed session per Section 2(c)(1) and Section 2(c)(11) of the Illinois Open Meeting Act to discuss the appointment, employment, compensation, discipline or dismissal of specific employees of the Sterling Park District and to discuss probably/on-going litigation against the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 8:30 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Absent: Andersen. Motion carried.

STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
October 15, 2018

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 8:20 P.M. on October 15, 2018 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Andersen
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District and to discuss litigation against the Sterling Park District

PARAGRAPH REDACTED

PARAGRAPH REDACTED

With no further discussion on a motion by Hippen and a second by Aitken the executive session was adjourned at 8:39 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen Reyes and Stutzke. Absent: Andersen. Motion carried.

NOTICE OF SPECIAL MEETING OF
THE BOARD OF PARK COMMISSIONERS OF
THE STERLING PARK DISTRICT,
WHITESIDE COUNTY, ILLINOIS

PUBLIC NOTICE HEREBY GIVEN that the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois (the "*Park Board*") will hold a special meeting of the Park Board on the 15th of November, 2018 at 12:00 o'clock P.M., at Frasor Center; 1913 Third Avenue, Sterling, Illinois.

The Agenda for the Meeting is as follows:

1. Conduct a public hearing concerning the intent of the Board of Commissioners of the Sterling Park District, Whiteside County, Illinois, to sell not to exceed $1,350,000 General Obligation Park Bonds.

Dated the 12th day of November, 2018.

Larry Schuldt
Secretary, Board of Park Commissioners,
Sterling Park District, Whiteside County,
Illinois

MINUTES of a special public meeting of the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, held at the Frasor Center, 1913 Third Avenue, Sterling, Illinois, in said District at 12:00 o'clock P.M., on the 15th day of November, 2018.

* * *

The President, Marvin Reyes, called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, the following Park Commissioners were physically present at said location: Stutzke.

The following Park Commissioners were allowed by a majority of the Park Commissioners of the District in accordance with and to the extent allowed by rules adopted by the District to attend the meeting by video or audio conference: Aitken, Reyes and Hippen.

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Andersen.

At 12:00 o'clock P.M., the President announced that the public hearing (the *"Hearing"*) was called to receive public comments on the proposal to sell not to exceed $1,350,000 General Obligation Park Bonds, Series 2018 (the *"Bonds"*) for the payment of land condemned or purchased for parks or boulevards, for the building, maintaining, improving and protecting of the same and for the payment of the expenses incident thereto.

The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: For the payment of land condemned or purchased for parks or boulevards, for building, maintaining, improving and protecting the same and for the payment of expenses incident thereto.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following:

None.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

None.

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:

None.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Hippen moved and Park Commissioner Stutzke seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Park Commissioners voted:

AYE: AITKEN, HIPPEN, REYES AND STUTZKE.

NAY: NONE.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; November 19, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling, Illinois at 6:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:	-None
APPROVAL OF MINUTES:	-October 15, 2018 (Regular) -October 15, 2018 (Executive)
TREASURER'S REPORT:	-October, 2018
COMMUNICATION TO BOARD:	-None
OLD BUSINESS:	-None
COMMISSIONER'S REPORT:	-None
EXECUTIVE DIRECTOR'S REPORT:	-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:	-Department Update
RECREATION REPORT:	-Department Update

NEW BUSINESS:	-Craig Chattic-Facility/Park Access Restriction -Resolution 92-02 (Truth in Taxation) -Emerald Hill 2019 Fees

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:	-None

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
November 19, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on November 19, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	Andersen Aitken
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Hippen, it was moved to approve the minutes of the Regular and Executive Meetings held on October 15, 2018. Upon a roll call vote the following voted aye: Hippen (Regular Meeting) Stutzke and Reyes. Abstain: Hippen (Executive Meeting). Absent: Andersen and Aitken. Motion carried.

TREASURER'S REPORT: On a motion by Stutzke and a second by Hippen it was move to approve the October 2018 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Hippen, Reyes, and Stutzke. Absent: Andersen and Aitken. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –
Schuldt updated the Board on the various activities within the Recreation Department as well as reviewed the various rules associated with the use of Kids Gym at Westwood.

NEW BUSINESS: On a motion by Stutzke and a second by Hippen, it was move to ban Sterling Resident Craig Chattic from the Westwood Tennis Center Property and the outdoor tennis/pickleball courts at Westwood, Kilgour and Thomas Parks for a period of one year beginning November 20, 2018. It was further moved that this ban will automatically renew every year or another year period unless Chattic addresses the Board asking for reconsideration and in addition, signs a Reinstatement of Privileges Agreement similar to the document that was previously offered. Upon a roll call vote, the following voted aye: Hippen, Reyes and Stutzke. Absent: Andersen and Aitken. Motion carried.

On a motion by a Reyes and a second by Hippen, it was moved to approve Truth in Taxation Resolution 92-02 which provides for an anticipated levy of $1,185,000 which is approximately the same as the prior year. Upon a roll call vote, the following voted aye: Hippen, Reyes and Stutzke. Absent: Andersen and Aitken. Motion carried.

After several minutes of discussion it was the consensus of the Board members present to make no adjustments to the green or pass fees at Emerald Hill for the 2019 season.

EXECUTIVE SESSION: None.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Hippen, it was moved to adjourn the regular meeting at 7:05 P.M. Upon a roll call vote, the following voted aye: Hippen, Reyes and Stutzke. Absent: Andersen and Aitken. Motion carried.

NOTICE OF SPECIAL MEETING OF
THE BOARD OF PARK COMMISSIONERS OF
THE STERLING PARK DISTRICT,
WHITESIDE COUNTY, ILLINOIS

PUBLIC NOTICE HEREBY GIVEN that the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois (the "*Park Board*") will hold a special meeting of the Park Board on the 26th of November, 2018 at 12:00 o'clock P.M., at Frasor Center; 1913 Third Avenue, Sterling, Illinois.

The Agenda for the Meeting is as follows:

1. AN ORDINANCE providing for the issuance of $1,350,000 General Obligation Park Bonds, Series 2018 of the Sterling Park District, Whiteside County, Illinois, and for the levy of a direct tax sufficient to pay the principal and interest on said bonds.

Dated the 20th day of November, 2018.

Larry Schuldt
Secretary, Board of Park Commissioners,
Sterling Park District, Whiteside County,
Illinois

MINUTES of a special public meeting of the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, held at the Duis Recreation Center, 211 East St. Mary's Road, Sterling, Illinois, in said Park District, at 12:00 o'clock P.M., on the 26th day of November, 2018.

* * *

The President called the meeting to order and directed the Secretary to call the roll. Upon the roll being called, Marvin Reyes, the President, and the following Park Commissioners were present: Kip Aitken and Jeff Hippen.

The following Park Commissioners were allowed by a majority of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by said Board to attend the meeting by video or audio conference: Dave Stutzke.

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: Rick Andersen.

The President announced that a proposal had been received from Sauk Valley Bank & Trust Company, Sterling, Illinois, for the purchase of the District's non-referendum General Obligation Park Bonds, Series 2018 to be issued by the District pursuant to Section 6-4 of the Park District Code and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon.

Whereupon Reyes presented the following ordinance, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. 19-04

AN ORDINANCE providing for the issuance of $1,350,000 General Obligation Park Bonds, Series 2018 of the Sterling Park District, Whiteside County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

* * *

WHEREAS, the Sterling Park District, Whiteside County, Illinois (the *"District"*), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the Board of Park Commissioners of the District (the "Board") has determined that it is necessary to finance the (i) payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District (the "Project"), and (ii) costs of issuance of the Bonds (as such term is hereinafter defined), all for the benefit of the inhabitants of the District; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, on the order of the President of the Board, on the 15th day of November, 2018, the Board held a public hearing (the "*Hearing*"), concerning the intent of the Board to sell said bonds; and

WHEREAS, notice of the Hearing was given by (i) publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in *The Daily Gazette*, the same being a newspaper of general circulation in the District, and (ii) posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 15th day of November, 2018; and

WHEREAS, the Board does hereby find and determine that upon the issuance of the $1,350,000 General Obligation Park Bonds, Series 2018 now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, is not more than 0.575% of the total assessed valuation of all taxable property in the District as last equalized and determined:

Now, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of $1,350,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the Project and costs of issuance of the Bonds, and it is necessary and for the best interests of the District that there be issued at this time $1,350,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of $1,350,000 for the purpose aforesaid; and that the bonds of the District shall be designated "General Obligation Park Bonds, Series 2018" (the "Bonds"). The Bonds

shall be dated December 3, 2018, shall bear the date of authentication, shall be in fully registered form, shall be in denominations of $5,000 each and authorized integral multiples thereof, shall be numbered 1, shall become due and payable (without option of prior redemption) on December 1, 2019 and bear interest at the rate 2.55% per annum.

The Bonds shall bear interest from their date until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on December 1, 2019. Interest on each Bond shall be paid by check or draft of Sauk Valley Bank & Trust Company, Sterling, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be countersigned by the manual or facsimile signature of the Treasurer of the Board, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and

such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books (the "Bond Register") for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office maintained for such purpose by the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the office maintained for such purpose by the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount

of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding the interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. *Form of Bond.* The Bonds shall be in substantially the following form:

REGISTERED
No. _____

REGISTERED
$1,350,000

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF WHITESIDE

STERLING PARK DISTRICT

GENERAL OBLIGATION PARK BOND, SERIES 2018

See Reverse Side for Additional Provisions

Interest	Maturity	Dated
Rate: 2.55%	Date: December 1, 2019	Date: December 3, 2018

Registered Owner: SAUK VALLEY BANK & TRUST COMPANY

Principal Amount: ONE MILLION THREE HUNDRED FIFTY THOUSAND DOLLARS

[1] KNOW ALL MEN BY THESE PRESENTS, that the Sterling Park District, Whiteside County, Illinois (the *"District"*), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond at the Interest Rate per annum set forth above on December 1, 2019, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the office maintained for such purpose by Sauk Valley Bank & Trust Company, Sterling, Illinois, as bond registrar and paying agent (the *"Bond Registrar"*). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month next preceding the interest

payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of Bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax sufficient to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, the Sterling Park District, Whiteside County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the Treasurer of the Board, all as of the Dated Date identified above.

_____
President, Board of Park Commissioners

Registered, Numbered and Countersigned:

_____
Secretary, Board of Park Commissioners

_____
Treasurer, Board of Park Commissioners

Date of Authentication: December __, 2018

CERTIFICATE
OF
AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Park Bonds, Series 2018, of the Sterling Park District, Whiteside County, Illinois.

SAUK VALLEY BANK & TRUST COMPANY,
as Bond Registrar

By_____(Manual Signature)_____
Authorized Officer

Bond Registrar and Paying Agent:

Sauk Valley Bank & Trust Company,
Sterling, Illinois

[6] This Bond is one of a series of bonds issued by the District to finance the cost of payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District in full compliance with the provisions of the Park District Code of the State of Illinois, as amended, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his attorney duly authorized in writing at the office maintained for such purpose by the Bond Registrar in Sterling, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in the denomination of $5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the office maintained for such purpose by the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding the interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto_____

_____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer of the Board, and be by said Treasurer delivered to Sauk Valley Bank & Trust Company, Sterling, Illinois, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being par; the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase

Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the "*Official Statement*") is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, in amounts sufficient for that purpose, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX SUFFICIENT TO PRODUCE THE SUM OF:
2018	$1,384,236.37 for interest and principal up to and including December 1, 2019

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which would in any way adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary of the Board is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of Whiteside, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk in and for the year 2018, to ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in said year for general park purposes, in order to raise the amount aforesaid and in said year such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2018" (the "*Bond Fund*"), which fund is hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Use of Bond Proceeds. Any accrued interest received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. Principal proceeds of the Bonds shall be

deposited into the Project Fund for the payment of the Project and to pay costs of issuance on the Bonds.

Section 10. Project Fund. There is hereby created and established a special fund of the District known as the "Project Fund, Series 2018" (the "Project Fund") to be held by the Treasurer. The Project Fund shall be used for the purpose of paying for the costs of the Project and costs of issuance of the Bonds. In the event that any moneys remain in the Project Fund upon completion of the Project, the District shall transfer the remaining moneys in the Project Fund to the Bond Fund and shall cause such moneys to be used to pay the interest on the Bonds on the earliest possible date. Such moneys which are on deposit in the Bond Fund after 30 days of the date of transfer shall be invested at a yield not exceeding the yield on the Bonds.

Section 11. Non-Arbitrage and Tax-Exemption. One purpose of this Section is to set forth various facts regarding the Bonds and to establish the expectations of the Board and the District as to future events regarding the Bonds and the use of Bond proceeds. The certifications, covenants and representations contained herein and at the time of the Closing are made on behalf of the District for the benefit of the owners from time to time of the Bonds. In addition to providing the certifications, covenants and representations contained herein, the District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service of the exemption from federal income

taxation for interest paid on the Bonds, under present rules, the District is treated as the "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the Internal Revenue Service in connection with such an examination.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer of the Board, to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 12. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 13. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard

form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 14. Bank Qualified Representations. The District represents:

The Bonds are not private activity bonds as defined in Section 141 of the Code; and

The District is authorized to and does hereby designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b) of the Code provided that for 2018 the reasonably anticipated amount of qualified tax-exempt obligations (including the $5,345,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2018, dated July 17, 2018, 501(c)(3) obligations and tax-exempt leases but excluding other private activity bonds) which will be issued by the District and all entities subordinate to the District during such year does not exceed $10,000,000.

Section 15. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 16. *Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted November 26, 2018.

President, Board of Park Commissioners

Attest

Secretary, Board of Park Commissioners

Park Commissioner Aitken moved and Park Commissioner Hippen seconded the motion that said ordinance as presented be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: Aitken, Hippen, Reyes and Stutzke.

The following Park Commissioners voted NAY: None.

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned

Secretary, Board of Park Commissioners

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly on Monday; December 17, 2018 at the Duis Recreation Center; 211East St. Mary's Road; Sterling, Illinois at 6:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -November 19, 2018

TREASURER'S REPORT:
-November, 2018
-FY18 Sterling Park District Audit
-Sauk Valley Bank-New Accounts (From US Bank)
-Sterling Parks Foundation
-Flexible Benefits Fund

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -Rick Andersen's Resignation (December 4, 2018)

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Department Update

RECREATION REPORT:
-Department Update
-Total Fitness Pass/Monthly Option-Payment Change

NEW BUSINESS:
-Emerald Hill Golf Cart/GPS Lease
-Ordinance 2019-02 (Tax Levy Ordinance for 2018)

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(3) of the Illinois Open Meetings Act, to discuss the selection of a person to fill the vacancy created by the resignation of Rick Andersen.

ADJOURNMENT

STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
December 17, 2018

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on December 17, 2018 at the Duis Recreation Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt
DIRECTOR OF PARKS & PLANNING PRESENT:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Hippen, it was moved to approve the minutes of the Regular Meeting held on November 19, 2018. Upon a roll call vote the following voted aye: Hippen, Stutzke and Reyes. Abstain: Aitken. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Stutzke it was move to approve the November 2018 Treasurer's Report as presented which included the November financial statements, the District's FY2018 Audit and the transfer of the Sterling Parks Foundation and the Flexible Benefits Fund accounts from US Bank to Sauk Valley Bank. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: An email from Commissioner Rick Andersen was sent to the Board on December 4, 2018 stating his immediate resignation from the Park Board citing that he is relocating out of state.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks & Planning, Doug Jacobs updated the Board on various activities within his Department.

RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the various activities within the Recreation Department.

Schuldt indicated that unless the Board thought otherwise, starting in January the District will require new individual pass holders that choose the monthly payment option for their annual pass, to pay the first two months upfront. Recently patrons have begun purchasing individual annual passes with the monthly payment option with some cancelling after one month, as it is cheaper than purchasing a punch card or paying the daily drop-in fee. By requiring a larger upfront payment, cancellations after one month should be greatly reduced. The Board concurred.

NEW BUSINESS: On a motion by Stutzke and a second by Aitken, it was move to grant Executive Director Schuldt the authority to enter into either a three, four or five year golf car lease agreement with Harris Golf Cars based upon the terms provided and the terms to be obtained for a five year lease option. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Stutzke and a second by Aitken, it was moved to approve the $1,185,000 Tax Levy Ordinance for 2018 (Ordinance 2019-02) as presented. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

EXECUTIVE SESSION: On a motion by Hippen and a second by Stutzke it was move to adjourn into closed session per Section 2(c)(3) of the Illinois Open Meeting Act to discuss the selection of a individual to fill the Board vacancy created by the resignation of Rick Andersen. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

The Board reconvened into open session at 7:49 P.M. It was the consensus of the Board, to accept names of candidates until January 7, 2019. Once the number of candidates is established, the steps to appoint a new Board member will be determined.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Aitken, it was moved to adjourn the regular meeting at 7:50 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen, Reyes and Stutzke. Motion carried.

STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
December 17, 2018

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 7:40 P.M. on December 17, 2018 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Hippen Reyes Stutzke
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the selection of an individual to fill the Board vacancy created by the resignation of Rick Andersen on December 4, 2018.

After several minutes of discussion it was a consensus that the Board and staff should come up with a list of potential candidates by January 7, 2019. After that date, once the size of the candidate pool is known, the Board than can determine what further steps, if any will be taken in choosing a candidate.

With no further discussion on a motion by Hippen and a second by Aitken the executive session was adjourned at 7:48 P.M. Upon a roll call vote, the following voted aye: Aitken, Hippen Reyes and Stutzke. Motion carried.