

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly at 6:00 PM on Monday; January 20, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -Dog Wood Acres Dog Park Committee

APPROVAL OF MINUTES: -December 16, 2019

TREASURER'S REPORT: -December 2019

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Recreation Department Report

NEW BUSINESS: -Personnel Policy Changes
(Equal Employment Opportunity/Non-Discrimination and
Anti-Harassment/Victims' Economic Security and Safety
Act/Alcohol and Drug Use)

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
January 20, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on January 20, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Egert Hippen Stutzke Reyes
	COMMISSIONERS ABSENT:	Aitken
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: Representatives of the Dogwood Acres Dog Park Committee, presented the Park Board with a check in the amount of \$49,140 which will pay for the park's fencing as well as a portion of the walks to and into the two dog run areas. The Park Board thanked the Committee for their donation and their hard work. Executive Director Schuldt indicated that the bids to construct Dogwood Acre's parking lot would be approved at the Board's March meeting with construction beginning as soon as the weather permits. The fence would be installed after the parking lot project is completed. It is hopeful the Dogwood Acres would be open sometime early this upcoming summer.

Skatepark enthusiasts Connor Prince and Evan Clark asked the Park Board that if a significant portion of needed funds could be raised via fundraising for a new park, would the Park Board support such efforts? The Board stated that it would, with the understanding that the park's components would need to be purchased from a dealer specializing in such equipment; if re-opened, the park would be supervised to ensure that all the users are following the established rules; and lastly, there would be a small fee charged for admission to the skate park to help offset the supervision costs. Schuldt stated that the Park District would assist and guide them and their Committee during this process.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Egert, it was moved to approve the regular minutes of the December 16, 2019. Upon a roll call vote the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

TREASURER'S REPORT: On a motion by Stutzke and a second by Hippen it was moved to approve the December 2019 Treasurer's Report. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

**COMMUNICATION TO
BOARD:**

None.

OLD BUSINESS:

None.

COMMISSIONER'S REPORT: None.

**EXECUTIVE DIRECTOR'S
REPORT:**

None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

Schuldt viewed the participation numbers of the District's pickleball lessons, the New Year's Eve Pool Party at Duis Center, the new 24/5 hours at Westwood and the expanded hours in Kids Gym.

NEW BUSINESS:

On a motion by Stutzke and a second by Egert it was moved to approve the changes to the District's Personnel Policy Manual (Equal Employment Opportunity, Non-Discrimination and Anti-Harassment, Victims' Economic Security and Safety, and Alcohol and Drug Use as presented. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Stutzke, it was moved to adjourn the regular meeting at 7:16 P.M. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly at 6:00 PM on Monday; February 17, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -January 20, 2020

TREASURER'S REPORT: -January 2019

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -Emerald Hill Drainage Work

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS:

- Ordinances 2020 3-4-5 (Alternate Bond Tax Abatement)
- Thomas Park Parking Lot Bids
- Used 2012 John Deere 333D Skid Loader Purchase
- Emerald Hill Fees-2020 Season

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(6) of the Illinois Open Meeting Act to discuss the setting of a price for the sale of property owned by the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
February 17, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on February 17, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes
	COMMISSIONERS ABSENT:	Stutzke
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Hippen, it was moved to approve the regular minutes of the January 20, 2020. Upon a roll call vote the following voted aye: Egert, Hippen, and Reyes. Abstain: Aitken. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the January 2020 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt discussed the drainage problems with the lower half of the Emerald Hill golf course, particularly around Hole #17. Schuldt indicated he was planning to include the expense in the District's FY21 budget. Schuldt indicated however that in order to do the work in 2020, he needs to schedule the repairs now. It was the consensus of the Board that those repairs should be scheduled.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

No report.

NEW BUSINESS:

On a motion by Aitken and a second by Reyes it was moved to approve Alternate Bond Tax Abatement Ordinances 2020-3/4/5. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

On a motion by Aitken and a second by Hippen it was moved to award the Thomas Park Parking Lot project to Twin City Construction of Sterling, Illinois in the amount of \$82,477.77. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

On a motion by Aitken and a second by Reyes it moved to purchase a used 2012 John Deere 333D Skid Loader from 4-D Farms of Sterling, Illinois for \$55,000. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke.

On a motion by Hippen and a second by Aitken it was moved to approve the 2020 Emerald Hill fees as presented. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

Executive Director Schuldt indicate that HALO Branded Solutions in Sterling, Illinois is interested in purchasing about 2.4 acres of the east side of Eberley Park where at some point in the future they would construct a parking lot with approximately 150 stalls. HALO will be adding additional staff at some point in the future necessitating the need for additional parking spaces. This would represent about 10% of the park property. It was the consensus of the Board that we should pursue the sale, particularly if the proceeds from the sale could benefit and improve the park itself.

EXECUTIVE SESSION:

On a motion by Reyes and a second by Egert it was moved to adjourn into closed session per section 2(c)(6) of the Illinois Open Meeting Act to discuss the setting of a price for the sale of property owned by the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

On a motion by Hippen and a second by Aitken it was moved to reconvene into open session at 8:03 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 7:05 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
February 17, 2020**

CALL TO ORDER: President Reyes called the Executive Meeting of the Board of Commissioners to order at 7:39 P.M. on February 17, 2020 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss HALO's interest in purchasing 2.4 acres of Eberley Park for a future parking lot for their expanding business.

PARAGRAPH REDACTED

Schuldt indicated the before anything could be finalized between HALO and the Park District, the local Circuit Court would need to approve the sale.

With no further discussion, on a motion by Hippen and a second by Aitken, the executive session was adjourned at 8:02 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly at 6:00 PM on Monday; March 16, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -February 17, 2020 (Regular Meeting)
-February 17, 2020 (Executive Meeting)

TREASURER'S REPORT: -February 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Westwood Fitness and Sports Center Report

NEW BUSINESS: -Thomas Park/Dog Park Fencing Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
March 16, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on March 16, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Stutzke Reyes
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Egert, it was moved to approve the minutes of the Regular and Executive meetings of February 17, 2020. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, and Reyes. Abstain: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the February 2020 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

Westwood Manager Kel Bond reported on various programs and activities at Westwood as well as discussed, the various fitness membership insurance reimbursement plans the District is offering at both Westwood and Duis Center.

NEW BUSINESS:

On a motion by Stutzke and a second by Egert it was moved to approve the low bid from Sterling Fence in the amount of \$34,140.39 for the material and assistance with the installation of the Dog Park fencing at Thomas Park. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Aitken and a second by Stutzke, it was moved to adjourn the regular meeting at 7:45 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting immediately after the 6:00 PM Annual Meeting on Monday, May 18, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -March 16, 2020 (Regular Meeting)

TREASURER'S REPORT: -April 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS:

- Sterling Park District Strategic Plan
- Dillon Home Designated Pledge Agreement
- Ordinance 2014-1 Regulating Financial Controls Update

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
May 18, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:05 P.M. on May 18, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Stutzke Reyes
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Aitken, it was moved to approve the minutes of the March 16, 2020 Regular Meeting. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the March and April 2020 Treasurer's Reports as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Stutzke and a second by Egert it was moved to approve the Park District's Strategic Plan as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Aitken and a second by Reyes it was moved to approve the Dillon Home Designated Pledge Agreement as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Aitken and a second by Hippen it was moved to approve the revisions as presented to Ordinance 2014-1 (Regulating Financial Controls). Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Aitken and a second by Stutzke, it was moved to adjourn the regular meeting at 7:25 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold their Annual Meeting on Monday, May 18, 2020 commencing at 6:00 P.M. This meeting will be held at the Duis Center, 211 East St. Mary's Road; Sterling, Illinois.

AGENDA

Call to Order

Roll Call

Disbandment of Present Officers

Oath of Office

Election of Chairperson Pro Tem

Election of President

Election of Vice President

Appointment of Secretary

Appointment of Treasurer

Approval of FY 2021 Meeting Dates/Time/Location

Appointment to Sterling Park District Museum
Association Board for FY 2021

Adjournment

**STERLING PARK DISTRICT
BOARD OF PARK COMMISSIONERS
ANNUAL MEETING
May 18, 2020**

CALL TO ORDER:

COMMISSIONERS PRESENT:

Aitken
Egert
Hippen
Reyes
Stutzke

COMMISSIONERS ABSENT:

None

EXECUTIVE DIRECTOR PRESENT:

Schuldt

DISBANDMENT OF OFFICERS:

On a motion by Hippen and a second by Aitken it was moved to disband the present officers of the Board of Commissioners. Upon roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

**ELECTION/APPOINTMENT OF
OFFICERS, MEETING DATES
APPROVAL, MUSEUM
BOARD APPOINTMENT:**

On a motion by Aitken and a second by Reyes, Marvin Reyes was nominated to be President of the Board of Commissioners, Jeff Hippen was nominated to be Vice President of the Board of Commissioners, Executive Director Larry Schuldt was nominated to be Secretary of the Board of Commissioners, and David Stutzke was nominated to be Treasurer of the Board of Commissioners. Upon roll call vote, the following voted aye to approve the slate of nominations: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Hippen and a second by Egert it was moved to approve the regular meeting dates for the Sterling Park District for the 2020-2021 fiscal year with the meetings being held at 6:00 PM on the third Monday of each month at the Duis Recreation Center which is located at 211 East St. Mary's Road, Sterling. Upon roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

President Reyes appointed Commissioner Stutzke and Executive Director Schuldt to the Sterling Park District Museum Association Board for fiscal year 2020-2021.

ADJOURNMENT:

On a motion by Egert and a second by Aitken, it was moved to adjourn the annual meeting at 6:04 P.M. Upon roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday; June 15, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -May 18, 2020 (Annual Meeting)
-May 18, 2020 (Regular Meeting)

TREASURER'S REPORT: -May 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Facility and Programming Status

NEW BUSINESS: -AN ORDINANCE authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source), Series 2020 of the Sterling Park District, Whiteside County, Illinois for the purpose of financing the costs of certain capital projects within the District, paying capital interest, refunding certain outstanding obligations of the District and paying the costs related thereto.
-FY2021 Sterling Park District Tentative Operating Budget and Appropriations Ordinance

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
June 15, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on June 15, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Egert Hippen Stutzke Reyes
	COMMISSIONERS ABSENT:	Aitken
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Egert, it was moved to approve the minutes of the May 18, 2020 Annual and Regular Meetings. Upon a roll call vote the following voted aye: Egert, Hippen, Reyes and Stutzke. Absent: Aiken. Motion carried.

TREASURER'S REPORT: On a motion by Egert and a second by Hippen it was moved to approve the May 2020 Treasurer's Reports as presented. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aiken. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

-Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

-Executive Director Schuldt updated the Board about the status of the District's facilities and programs due to COVID-19.

NEW BUSINESS:

On a motion by Egert and a second by Stutzke it was moved to approve Ordinance 2021-01, which is an Ordinance authorizing the issuance of General Obligations Bonds (Alternate Revenue Source), Series 2020 of the Sterling Park District, Whiteside County, Illinois for the purpose of financing the costs of certain projects within the District, paying capital interest, refunding certain outstanding obligations of the District, and paying the costs related thereto. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

On a motion by Stutzke and a second by Egert it was moved to approve the 2021 Fiscal Year Sterling Park District Tentative Operating Budget and Appropriations Ordinance. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Stutzke, it was moved to adjourn the regular meeting at 7:00 P.M. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting immediately after the 6:00 P.M. Budget Hearing on Monday; July 20, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC HEARING:

-This Public Hearing is pursuant to the requirements of Sections 10 and 20 of the Bond Issuance Notification Act of the State of Illinois, as amended on the plans to issue General Obligation Bonds (Alternate Revenue Source), Series 2020 in the amount not to exceed \$5,000,000.

SCHEDULED VISITORS:

-None.

APPROVAL OF MINUTES:

-June 15, 2020

TREASURER'S REPORT:

-June 2020

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-Meeting Date-2020/2021 Budget Adoption

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Parks Department Report

RECREATION REPORT:

-Facility and Programming Report

NEW BUSINESS:

-None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
July 20, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on July 20, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Absent

PUBLIC HEARING: A Public Hearing was held to receive public comments on the proposal to sell bonds of the District in an amount not to exceed \$5,000,000 for the purpose of financing the costs of certain projects within the District, paying capital interest, refunding certain outstanding obligations of the District and paying for the costs related thereto. There were no public comments on the proposed bond issue.

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the minutes of the Regular meeting all held on June 15, 2020. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the June 2020 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: President Reyes called for a Special Meeting to be held at Frasor Center, 1913 Third Ave., Sterling on July 27, 2020 to adopt the FY2021 Budget and Appropriations Ordinance.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
No Report.

RECREATION DEPARTMENT REPORT –
Schuldt updated the Board on the current programs and activities being held. Schuldt also indicated that Emerald Hill had an extremely good June thus far in terms of rounds played.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: With no further action, on a motion by Hippen and a second by Aitken, it was moved to adjourn the regular meeting at 7:15 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a Special Meeting on Wednesday, July 22, 2022, commencing at 5:30 P.M. This meeting will be held at the Duis Center; 211 East St. Mary's Road; Sterling, Illinois.

AGENDA: 2020-2021 Sterling Park District
Budget Workshop

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
July 22, 2020**

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 5:30 P.M. on July 22, 2020 at Duis Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the meeting was to review the District's 2020-2021 Tentative Operating Budget.

Executive Director Schuldt reviewed the proposed budget including staffing levels and costs, revenues, disbursements, fees and charges, tax rates, and bond debt. In addition, Schuldt and the Board discussed a possible Bond issue and the potential uses of the additional funds.

The establishment of a \$21,000 salary increase pool, plus and additional \$7,500 in bonuses for those employees that were deemed essential for the first two weeks of the COVID-19 shutdown was also discussed and agreed to.

ADJOURNMENT: With no further action, on a motion by Stutzke and a second by Hippen, the special meeting was adjourned at 8:30 P.M. Upon roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a special meeting on Monday, July 27, 2020, commencing at 12:00 P.M. This meeting will be held at Frasor Center; 1913 Third Avenue; Sterling, Illinois.

AGENDA: Adoption of the 2020-2021 Sterling Park District Budget

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
JULY 27, 2020**

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 12:00 p.m. on July 27, 2020 at the Frasor Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose was to adopt the District's 2020-2021 operating budget.

On a motion by Aitken and a second by Reyes it was moved to approve the District's 20120-2021 Budget and Appropriations Ordinance as presented. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

ADJOURNMENT: With no further business, on a motion by Hippen and a second by Stutzke, the special meeting was adjourned at 12:02 p.m. Upon roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes, and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday; August 17, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES:

- July 20, 2020 (Special Meeting)
- July 20, 2020 (Regular Meeting)
- July 22, 2020 (Special Meeting)
- July 27, 2020 (Special Meeting)

TREASURER'S REPORT: -July 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Facility and Programming Report

NEW BUSINESS: -AN ORDINANCE authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source), Series 2020 of the Sterling Park District, Whiteside County, Illinois for the purpose of financing the costs of certain capital projects within the District, paying capital interest, refunding certain outstanding obligations of the District and paying the costs related thereto.

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
August 17, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on August 17, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS & PLANNING PRESENT:	Absent

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Stutzke, it was moved to approve the minutes of the Special Meetings held on July 20, July 22 and July 27, 2020 and the Regular Meeting held on July 20, 2020. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the July 2020 Treasurer's Report as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes, and Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Director of Parks and Planning Jana Jacobs reviewed her Department's activities since the last Board meeting.

RECREATION DEPARTMENT REPORT –

Schuldt updated the Board on the recent Emergency Order signed by the Governor which enacted further face mask requirements at all public parks and facilities.

NEW BUSINESS:

On a motion by Hippen and a second by Stutzke, it was moved to approve Ordinance 2021-02 authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2020 of the Sterling Park District, Whiteside County, Illinois for the purpose of financing the costs of certain capital projects within the District, paying capital interest, refunding certain outstanding obligations of the District and paying the costs related thereto. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Aitken, it was moved to adjourn the regular meeting at 7:15 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, September 21, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -August 17, 2020 (Regular Meeting)

TREASURER'S REPORT: -August 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT:

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Frasor Parking Lot Resurfacing Bids
-Illinois Boat Access Area Development Grant Program Application

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
September 20, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on September 20, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	Aitken
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Stutzke, it was moved to approve the Regular Meeting minutes of August 16, 2021. Upon a roll call vote, the following voted aye: Egert, Stutzke and Reyes. Absent: Aitken and Hippen. Motion carried.

TREASURER'S REPORT: On a motion by Stutzke and a second by Egert, it was moved to approve the August 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aiken. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt gave updates on the status of various on-going and future projects.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and have started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Hippen and a second by Egert it was moved to approve the \$53,670 bid from The Fitness Connection for purchase and installation of fitness equipment and the \$128,308.43 bid from On Deck Sports for purchase and installation netting and turf both at Westwood. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:15 P.M. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aiken. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, October 19, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -September 21, 2020 (Regular Meeting)

TREASURER'S REPORT: -September 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -BINA Hearing Date

EXECUTIVE DIRECTOR'S REPORT: -Friends of Emerald Hill Committee Report

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Westwood Report (Kel Bond)

NEW BUSINESS: -None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(1) of the Illinois Open Meeting Act to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
October 19, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on October 19, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes
	COMMISSIONERS ABSENT:	Stutzke
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Egert, it was moved to approve the regular minutes of the September 22, 2020. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the September 2020 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: President Reyes indicated that there would be a Special Meeting held 5:00 P.M. on Monday November 2, 2020 at Frasor Center to receive public input concerning the District plan to issue \$1,425,000 in General Obligation Bonds.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt reported on the activities of the Friends of Emerald Hill Committee. Schuldt indicated that the Committee has been pleased with the Board's and Staff's response to the various suggestions offered by the Committee this past year. They appreciate the partnership that has been forged.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

Westwood Manager Kel Bond discussed the possibility of adding wellness and recovery equipment at Westwood. Discussion centered as to what type of equipment and how much space would be needed. Bond indicated that more study was needed on the concept. The Board did indicate their support for further investigation.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

On a motion by Reyes and a second by Egert it was moved to adjourn into closed session per section 2(c)(1) of the Illinois Open Meeting Act to discuss the appointment, employment, compensation, compensation, discipline, or dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

On a motion by Hippen and a second by Aitken, it was moved to reconvene into open session at 8:30 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 8:31 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
October 19, 2020**

CALL TO ORDER: President Reyes called the Executive Meeting of the Board of Commissioners to order at 8:00 P.M. on October 19, 2020 at the Duis Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes
	COMMISSIONERS ABSENT:	Stutzke
	EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the Performance Evaluation of Executive Director Larry Schuldt, who was excused during this discussion.

Reyes reviewed the evaluation process as well as discussed options to consider regarding Schuldt's compensation. Reyes requested that each Board member complete the Board's section of the Performance Evaluation so each may be reviewed with Schuldt in Executive Session in November.

With no further discussion, on a motion by Hippen and a second by Aitken, the executive session was adjourned at 8:28 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

**NOTICE OF SPECIAL MEETING OF
THE BOARD OF PARK COMMISSIONERS OF
THE STERLING PARK DISTRICT,
WHITESIDE COUNTY, ILLINOIS**

PUBLIC NOTICE HEREBY GIVEN that the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois (the "*Park Board*") will hold a special meeting of the Park Board on the 2nd of November, 2020 at 5:00 o'clock P.M., at Frasor Center; 1913 Third Avenue, Sterling, Illinois.

The Agenda for the Meeting is as follows:

1. Conduct a public hearing concerning the intent of the Board of Commissioners of the Sterling Park District, Whiteside County, Illinois, to sell not to exceed \$1,425,000 General Obligation Park Bonds.

Dated the 29th day of October 2020.

Larry Schuldt
Secretary, Board of Park Commissioners,
Sterling Park District, Whiteside County,
Illinois

MINUTES of a regular public meeting of the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, held at the Frasor Center, 1913 Third, Sterling, Illinois, in said District at 5:00 o'clock P.M., on the 2nd day of November, 2020.

* * *

The President, Marvin Reyes, called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, the following Park Commissioners were physically present at said location: Kip Aitken, Maggie Egert, Jeff Hippen, Dave Stutzke and Marvin Reyes.

The following Park Commissioners were allowed by a majority of the Park Commissioners of the District in accordance with and to the extent allowed by rules adopted by the District to attend the meeting by video or audio conference: None.

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None.

At 5:00 o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$1,425,000 General Obligation Park Bonds, Series 2020A (the "*Bonds*") for the payment of land condemned or purchased for parks or boulevards, for the building, maintaining, improving and protecting of the same and for the payment of the expenses incident thereto.

The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: For the payment of land condemned or purchased for parks or boulevards, for the building, maintaining, improving, and protecting of the same and for the payment of the expenses incident thereto..

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following:

None.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

None.

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:

Local resident questioned the use of the bonds as well as other general question about Park District operations.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Egert moved and Park Commissioner Hippen seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Park Commissioners voted:

AYE: Aitken, Egert, Hippen, Stutzke and Reyes.

NAY: NONE.

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.


Secretary

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, November 16, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES:
-October 19, 2020 (Regular Meeting)
-October 19, 2020 (Executive Meeting)
-November 2, 2020 (Special Meeting)

TREASURER'S REPORT: -October 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS:
-Resolution 2021-01 (Truth in Taxation Law Resolution)
-Ordinance 2021-03: AN ORDINANCE providing the issuance of \$1,425,000 General Obligation Park Bonds, Series 2020 of the Sterling Park District, Whiteside County, Illinois and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
November 16, 2020**

CALL TO ORDER: Vice-President Hippen called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on November 16, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Stutzke
	COMMISSIONERS ABSENT:	Reyes
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Egert, it was moved to approve the regular and executive minutes of the October 19, 2020. Upon a roll call vote the following voted aye: Aitken, Egert and Hippen, Abstain: Stutzke. Absent: Reyes. Motion carried.

On a motion by Eggert and a second by Stutzke, it was moved to approve the special minutes of the November 2, 2020. Upon a roll call vote the following voted aye: Aitken, Egert, Stutzke and Hippen. Absent: Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the October 2020 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Stutzke. Absent: Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff has completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Hippen and a second by Aiken, it was moved to approve the Truth in Taxation Resolution 2021-01 as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Stutzke and Hippen. Absent: Reyes. Motion carried.

On a motion by Egert and a second by Stutzke, it was moved to approve Ordinance 2021-03 which provides the issuance of \$1,425,000 General Obligation Park Bonds, Series 2020(A) of the Sterling Park District, Whiteside County, Illinois and for the levy of a direct annual tax sufficient to pay the principal and interest of said bonds. Upon a roll call vote, the following voted aye: Aitken, Egert, Stutzke and Hippen. Absent: Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 7:50 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Stutzke. Absent: Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, December 21, 2020; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -November 16, 2020 (Regular Meeting)

TREASURER'S REPORT: -November 2020/FY2020 Audit

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Ordinance 2021-04: 2020 Tax Levy Ordinance

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(1) of the Illinois Open Meeting Act to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
December 21, 2020**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on December 21, 2020 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes
	COMMISSIONERS ABSENT:	Stutzke
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Egert, it was moved to approve the regular meeting minutes of the November 16, 2020. Upon a roll call vote the following voted aye: Aitken, Egert and Hippen, Abstain: Reyes. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the November 2020 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt updated the Board on the status of the Dog Park and indicated that he and Director of Parks and Planning Jana Jacobs would be meeting with representatives of the Dog Park Fund Raising Committee to coordinate future fundraising and the purchase of future park amenities to ensure any purchase considerations by the Committee are first discussed and ultimately approved by the Park District. Schuldt stated that this will help ensure that additions to the park meet District requirements.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Egert and a second by Aiken, it was moved to approve the 2020 Tax Levy Ordinance (Ordinance 2021-04) as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Egert it was moved to adjourn into executive session per Section 2 (c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 7:50 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
December 21, 2020**

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 7:00 P.M. on December 21, 2020 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken
	Egert
	Hippen
	Reyes
COMMISSIONERS ABSENT:	Stutzke
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

At this point of the meeting Schuldt was excused from the closed session.

Reyes indicated that he wanted to discuss each Board member's individual evaluation of Executive Director Schuldt's job performance over the past year, to discuss the formulation of a series of goals for Schuldt and his staff to accomplish during the next evaluation period and to discuss Schuldt's compensation. After several minutes of discussion, Schuldt was asked to return to the meeting.

Each Board member present reviewed their individual evaluations of Schuldt's job performance.

Reyes stated that it was the consensus of the Board members present to increase Schuldt's base wage by \$5,000 effective back to the first full payroll in Fiscal Year 2021 as well as a \$5,000 bonus, payable in one lump sum, given at the District's next full payroll for his good work during this evaluation period.

PARAGRAPH REDACTED

With no further discussion on a motion by Egert and a second by Hippen the executive session was adjourned at 7:49 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.