

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, January 18, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -December 21, 2020 (Regular Meeting)
-December 21, 2020 (Executive Meeting)

TREASURER'S REPORT: -December 2020

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Emerald Hill 2021 Season Fees

NEW BUSINESS: -Ordinance 2021-05 and 2021-06: Bond Abatements

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
January 18, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on January 18, 2021 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Reyes, it was moved to approve the regular and executive meeting minutes of December 21, 2020. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen and Reyes. Abstain: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Reyes and a second by Egert it was moved to approve the December 2020 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

On a motion by Aitken and a second by Hippen it was moved to approve the 2021 green/cart fees and memberships for Emerald Hill as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NEW BUSINESS:

On a motion by Stutzke and a second by Reyes, it was moved to approve Bond Abatement Ordinance 2021-05 and 2021-06 as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 7:00 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, February 15, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -January 18, 2021 Regular Meeting

TREASURER'S REPORT: -January 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -COVID Update

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Westwood Report

NEW BUSINESS: -None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
February 15, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on February 15, 2021 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the regular meeting minutes of January 18, 2021. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Egert and a second by Hippen it was moved to approve the January 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt discussed the change in guidance from the State regarding the use of face coverings while exercising. After several minutes of discussion, it was the consensus of the Board to revise the District's face covering rules to reflect the change in guidance.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

Westwood Manager Kel Bond discussed the upcoming free weight expansion project at Westwood. Bond indicated that renovations would start in late April/early May after the Kids Gym playground is relocated. Bond also indicated that the equipment portion of the project will be bid shortly, with the Board discussing/approving at the March meeting.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 8:30 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, March 15, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -February 15, 2021 Regular Meeting

TREASURER'S REPORT: -February 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Westwood Report

NEW BUSINESS:

- Resolution 2021-02 (Dispose of Surplus Equipment)
- Emerald Hill Tractor Bids
- Basketball Court Re-Surfacing Bids (Thomas and Scheid)
- Westwood Fitness Equipment Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
March 15, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on March 15, 2021 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	Aitken
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Stutzke, it was moved to approve the regular meeting minutes of February 15, 2021. Upon a roll call vote the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

TREASURER'S REPORT: On a motion by Stutzke and a second by Egert it was moved to approve the February 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and have started.

RECREATION DEPARTMENT REPORT –
Westwood Manager Kel Bond discussed the ongoing and future improvements at the Westwood Fitness and Sports Center.

NEW BUSINESS:

On a motion by Stutzke and a second by Egert, it was moved to approve as presented, Resolution 2021-02; which declared various equipment at Emerald Hill as surplus. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

On a motion by Egert and a second by Stutzke it was moved to approve the \$37,225.52 bid from Prairie State Tractor of Dixon, IL for the purchase of a 2021 John Deere 4052M tractor. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

On a motion by Hippen and a second by Stutzke it was moved to approve the \$18,945 bid from Home Court Advantage of Northbrook, IL for the purchase and installation of Snap-Sport modular tiles to resurface the basketball court at Thomas Park. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

On a motion by Stutzke and a second by Reyes it was moved to approve the \$139,531 bid from Direct Fitness Solutions of Mundelein, IL for the purchase and installation of rubber flooring and fitness equipment for the Westwood Fitness and Sports Center. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 7:30 P.M. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting on Monday; April 19, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling; immediately after the 6:00 PM Annual Meeting.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -March 15, 2021 Regular Meeting

TREASURER'S REPORT: -March 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Resolution 2021-03 (IMRF/Insurance Stipend)
-Resolution 2021-04 (IMRF/Section 125 Plan)

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -None Scheduled

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
April 19, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:05 P.M. on April 19, 2021 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Stutzke, it was moved to approve the regular meeting minutes of March 15, 2021. Upon a roll call vote the following voted aye: Egert, Hippen, Stutzke and Reyes. Abstain: Aitken. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the March 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Stutzke and a second by Aitken it was moved to approve IMRF resolutions 2021-03 and 2021-04 as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:15 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold their Annual Meeting on Monday, April 19, 2021 commencing at 6:00 P.M. This meeting will be held at the Duis Center, 211 East St. Mary's Road; Sterling, Illinois.

AGENDA

Call to Order

Roll Call

Disbandment of Present Officers

Oath of Office

Election of Chairperson Pro Tem

Election of President

Election of Vice President

Appointment of Secretary

Appointment of Treasurer

Approval of FY 2022 Meeting Dates/Time/Location

Appointment to Sterling Park District Museum
Association Board for FY 2022

Adjournment

**STERLING PARK DISTRICT
BOARD OF PARK COMMISSIONERS
ANNUAL MEETING
April 19, 2021**

CALL TO ORDER:

COMMISSIONERS PRESENT:

Aitken
Egert
Hippen
Reyes
Stutzke

COMMISSIONERS ABSENT:

None

EXECUTIVE DIRECTOR PRESENT:

Schuldt

DISBANDMENT OF OFFICERS:

On a motion by Stutzke and a second by Aitken it was moved to disband the present officers of the Board of Commissioners. Upon roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

**ELECTION/APPOINTMENT OF
OFFICERS, MEETING DATES
APPROVAL, MUSEUM
BOARD APPOINTMENT:**

On a motion by Aitken and a second by Egert, Marvin Reyes was nominated to be President of the Board of Commissioners, Jeff Hippen was nominated to be Vice President of the Board of Commissioners, Executive Director Larry Schuldt was nominated to be Secretary of the Board of Commissioners, and David Stutzke was nominated to be Treasurer of the Board of Commissioners. Upon roll call vote, the following voted aye to approve the slate of nominations: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

On a motion by Hippen and a second by Egert it was moved to approve the regular meeting dates for the Sterling Park District for the 2021-2022 fiscal year with the meetings being held at 6:00 PM on the third Monday of each month at the Duis Recreation Center which is located at 211 East St. Mary's Road, Sterling. Upon roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

President Reyes appointed Commissioner Stutzke and Executive Director Schuldt to the Sterling Park District Museum Association Board for fiscal year 2021-2022.

ADJOURNMENT:

On a motion by Egert and a second by Aitken, it was moved to adjourn the annual meeting at 6:04 P.M. Upon roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, May 17, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -April 19, 2021 Annual Meeting
-April 19, 2021 Regular Meeting

TREASURER'S REPORT: -April 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
May 17, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on May 17, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: Sterling Resident Scott Shumard requested the Park District to consider taking over the Sterling Youth Baseball/Softball program beginning in 2022. He indicated that the organization continues to become more disorganized each year. He cited several examples. After several minute of discussion, the Park Board directed staff to investigate the issues and the feasibility of running the local baseball and softball youth program with District staff and volunteers.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the Annual and Regular Meeting minutes of April 19, 2021. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Stutzke, it was moved to approve the April 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt review the current COVID face covering guidance from the CDC, State of Illinois, and the Park District Risk Management Association.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:40 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday, June 21, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -May 17, 2021 Regular Meeting

TREASURER'S REPORT: -May 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 120/2(5) of the Illinois Open Meeting Act: The purchase or lease of real property

NEW BUSINESS: -Resolution 2021-05: Purchase of Real Property
-FY2022 Sterling Park District Tentative Operating Budget and Appropriations Ordinance

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
June 21, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on June 21, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Aitken, it was moved to approve the Regular Meeting minutes of May 17, 2021. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Egert and a second by Aitken, it was moved to approve the May 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Stutzke and a second by Egert it was moved to approve Resolution 2022-1, which authorized the purchase from 4-D Farms of Sterling, Illinois; of approximately 3.832 acres located between Woodlawn and River Roads where a bike path will be constructed and maintained by the Park District. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Reyes and a second by Stutzke it was moved to approve the District's FY2022 Tentative Operating Budget and Appropriations Ordinance as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:10 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a Special Meeting on Monday, July 19, 2021, commencing at 6:00 P.M. This meeting will be held at Duis Center; located at 211 East St. Mary's Road, Sterling, Illinois.

AGENDA: 2021-2022 Sterling Park District
Budget Hearing

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
JULY 19, 2021**

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 6:00 p.m. on July 21, 2021 at the Duis Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the special meeting was to receive public comment about the District's 2021-2022 tentative operating budget.

ADJOURNMENT: With no public comment, on a motion by Stutzke and a second by Aitken, the special meeting was adjourned at 6:01 p.m. Upon roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Absent: None. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting immediately after the 6:00 PM Budget Hearing on Monday; July 19, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -June 21, 2021 Regular Meeting

TREASURER'S REPORT: -June 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Gartner Park Fencing Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
July 19, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on July 19, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Stutzke, it was moved to approve the Regular Meeting minutes of June 21, 2021. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Egert and a second by Aitken, it was moved to approve the June 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Aitken and a second by Reyes it was moved to approve the \$32,891.75 bid from Sterling Fence, which replaces the current Gartner Park front fencing and entrance gates with a black vinyl chain-link fence. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:35 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a Special Meeting on Thursday, July 22, 2021, commencing at 5:00 P.M. This meeting will be held at the Frasor Center; 1913 Third Ave.; Sterling, Illinois.

AGENDA: 2021-2022 Sterling Park District
Budget Workshop

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
July 22, 2020**

CALL TO ORDER:

President Reyes called the special meeting of the Board of Commissioners to order at 5:00 P.M. on July 22, 2021 at Frasor Center.

ROLL CALL:

COMMISSIONERS PRESENT:

Aitken
Egert
Hippen
Reyes
Stutzke
None
Schuldt

COMMISSIONERS ABSENT:

EXECUTIVE DIRECTOR PRESENT:

NEW BUSINESS:

President Reyes stated that the purpose of the meeting was to review and approve the District's 2021-2022 Tentative Operating Budget.

Executive Director Schuldt reviewed the proposed budget including staffing levels and costs, revenues, disbursements, fees and charges, tax rates, upcoming and future projects, and bond debt.

The establishment of a \$27,000 salary increase pool, plus increases to the District's insurance stipends was also discussed and agreed to.

After much discussion, on a motion by Stutzke and a second by Egert is was moved to approve the District's 2021-2022 Budget and Appropriations Ordinance as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Stutzke and a second by Hippen, the special meeting was adjourned at 8:30 P.M. Upon roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting immediately after the 6:00 PM Budget Hearing on Monday; August 16, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -July 19, 2021 Regular Meeting
-July 22, 2021 Special Meeting

TREASURER'S REPORT: -July 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -Projects Update

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Wellness Center Equipment Bids
-Dillon Home Roof Replacement Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
August 16, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on August 16, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Aitken, it was moved to approve the Regular Meeting minutes of July 19, 2021 and the Special Meeting minutes of July 22, 2021. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert, it was moved to approve the July 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt gave updates on the status of various on-going and future projects as well as a COVID update as it relates to the Park District.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
None.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Hippen and a second by Egert it was moved to approve the \$44,766 bid from Pro Sun, the \$26,899 bid from Sunless Inc., and the \$243,141 bid from Impact for various pieces of health and wellness equipment for Westwood. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

On a motion by Aitken and a second by Stutzke it was moved to approve the \$98,800 bid from Sterling Commercial Roofing to re-roof the Dillon Home Museum. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:25 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday; September 20, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -August 16, 2021 Regular Meeting

TREASURER'S REPORT: -August 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -Projects Update

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Fitness Equipment Bids
-Netting/Turf Bids

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
September 21, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on September 21, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	Aitken
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Egert and a second by Stutzke, it was moved to approve the Regular Meeting minutes of August 16, 2021. Upon a roll call vote, the following voted aye: Egert, Stutzke and Reyes. Absent: Aitken and Hippen. Motion carried.

TREASURER'S REPORT: On a motion by Stutzke and a second by Egert, it was moved to approve the August 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aiken. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Schuldt gave updates on the status of various on-going and future projects.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and have started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Hippen and a second by Egert it was moved to approve the \$53,670 bid from The Fitness Connection for purchase and installation of fitness equipment and the \$128,308.43 bid from On Deck Sports for purchase and installation netting and turf both at Westwood. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aitken. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 7:15 P.M. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Absent: Aiken. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday; October 18, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None.

APPROVAL OF MINUTES: -September 20, 2021 Regular Meeting

TREASURER'S REPORT: -September 2021

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -BINA Hearing Date

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -Westwood Updates

NEW BUSINESS: -None

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(1) and Section 2.06(d) of the Illinois Open Meeting Act to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District and to review all closed session meetings held since the last Board review.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
October 18, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on October 18, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Stutzke and a second by Hippen, it was moved to approve the Regular Meeting minutes of September 20, 2021. Upon a roll call vote, the following voted aye: Egert, Hippen, Stutzke and Reyes. Abstain: Aiken. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert, it was moved to approve the September 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: President Reyes set November 2, 2021 as the date of the District's Bond Issue Notification Act Public Hearing. The meeting will be held at 5:30 PM at Frasor Center, 1913 Third Ave., Sterling.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects the parks' department have completed or have started.

RECREATION DEPARTMENT REPORT –

Westwood Manager Kel Bond introduced recently hired Wellness Manager Mary Cancini. Both discussed various operational items in regard to the Wellness Center, including access, fees, hours, etc. It is anticipated that the Wellness Center will be operational towards the middle of 2022.

NEW BUSINESS:

None.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Stutzke it was moved to adjourn into closed session per Section 2(c)(1) and Section 2.06 (d) of the Illinois Open Meetings Act; to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District; and to review all closed session meetings since the last review. Upon a roll vote, the following voted aye: Aitken, Egert, Hippen, Stutzke, and Reyes. Motion carried

The Regular meeting was reconvened at 8:45. On a motion by Aiken and a second by Egert, the closed session meeting minutes of October 19, 2020 are to be fully released and the minutes of October 21, 2019; February 17, 2020; and December 21, 2020 are to be partially released. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke, and Reyes. Motion carried.

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 8:45 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
October 18, 2021**

CALL TO ORDER: President Reyes called the Executive Meeting of the Board of Commissioners to order at 8:15 P.M. on October 18, 2021 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken Egert Hippen Stutzke Reyes
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the Performance Evaluation process for Executive Director Larry Schuldt, and to review all closed session minutes held since October of 2019.

Reyes reviewed the evaluation process and requested that each Board member complete the Board's section of the Performance Evaluation so each may be reviewed with Schuldt in Executive Session in November.

The Board review the closed session meeting minutes of October 21, 2019; February 17,2020; October 19, 2020; and December 21, 2020.

PARAGRAPH REDACTED

With no further discussion, on a motion by Hippen and a second by Aitken, the executive session was adjourned at 8:43 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will hold a special meeting on Tuesday, November 2, 2021, commencing immediately after the 5:30 P.M. Bond Hearing. This meeting will be held at the Frasor Center, 1913 Third Avenue, Sterling, Illinois.

AGENDA: Review/Award Modular Wall Bid.

**STERLING PARK DISTRICT
SPECIAL MEETING
BOARD OF COMMISSIONERS
November 2, 2021**

CALL TO ORDER: President Reyes called the special meeting of the Board of Commissioners to order at 5:40 p.m. on November 2, 2021 at the Frasor Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the meeting was to discuss and approve the Modular Wall Bid for the Westwood Wellness Center Project.

Executive Director Schuldt review the project and what areas the bid would and would not cover in regard to the construction of the Wellness Center. After several minutes of discussion, on a motion by Egert and a second by Stutzke, it was moved to approve the bid from RMH Systems of Sterling, Illinois in an amount not to exceed \$320,000. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes and Stutzke. Motion carried.

ADJOURNMENT: With no further business, on a motion by Aitken and a second by Stutzke, the special meeting was adjourned at 6:00 p.m. Upon roll call vote the following voted aye: Aitken, Egert, Hippen, Reyes, and Stutzke. Motion carried.

**NOTICE OF SPECIAL MEETING OF
THE BOARD OF PARK COMMISSIONERS OF
THE STERLING PARK DISTRICT,
WHITESIDE COUNTY, ILLINOIS**

PUBLIC NOTICE HEREBY GIVEN that the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois (the "*Park Board*") will hold a special meeting of the Park Board on the 2nd of November, 2021 at 5:30 o'clock P.M., at Frasor Center; 1913 Third Avenue, Sterling, Illinois.

The Agenda for the Meeting is as follows:

1. Conduct a public hearing concerning the intent of the Board of Commissioners of the Sterling Park District, Whiteside County, Illinois, to sell not to exceed \$1,500,000 General Obligation Park Bonds.

Dated the 29th day of October 2021.

Larry Schuldt
Secretary, Board of Park Commissioners,
Sterling Park District, Whiteside County,
Illinois

MINUTES of a regular public meeting of the Board of Park Commissioners of the Sterling Park District, Whiteside County, Illinois, held at the Frasor Center, 1913 Third, Sterling, Illinois, in said District at 5:30 o'clock P.M., on the 2nd day of November, 2021.

* * *

The President, Marvin Reyes, called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, the following Park Commissioners were physically present at said location: Kip Aitken, Maggie Egert, Jeff Hippen, Marvin Reyes, and Dave Stutzke

The following Park Commissioners were allowed by a majority of the Park Commissioners of the District in accordance with and to the extent allowed by rules adopted by the District to attend the meeting by video or audio conference: None

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: None

At 5:30 o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$1,500,000 General Obligation Park Bonds, Series 2021 (the "*Bonds*") for the payment of land condemned or purchased for parks or boulevards, for the building, maintaining, improving and protecting of the same and for the payment of the expenses incident thereto.

The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: For the payment of land condemned or the purchase for parks and boulevards, for the building, maintaining, and improving, and protecting of the same and for the payment of the expenses thereto.

Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following:

None

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

None

Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:

None

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Park Commissioner Stutzke moved and Park Commissioner Egert seconded the motion that the Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following Park Commissioners voted:

AYE: Aitken, Egert, Hippen, Reyes, Stutzke

NAY: None

Whereupon the President declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

Upon motion duly made, seconded, and carried, the meeting was adjourned.

Secretary

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday; November 15, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS:

-Sterling Youth Baseball.

APPROVAL OF MINUTES:

-October 18, 2021 Regular Meeting
-October 18, 2021 Executive Meeting
-November 2, 2021 Special Meeting (BINA Hearing)
-November 2, 2021 Special Meeting (Modular Wall Bids)

TREASURER'S REPORT:

-October 2021

COMMUNICATION TO BOARD:

-None

OLD BUSINESS:

-None

COMMISSIONER'S REPORT:

-None

EXECUTIVE DIRECTOR'S REPORT:

-None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING:

-Parks Department Report

RECREATION REPORT:

-None

NEW BUSINESS:

-Resolution 2022-01 (Truth in Taxation Law Resolution)
-Ordinance 2022-03: AN ORDINANCE providing the issuance of \$1,500,000 General Obligation Park Bonds, Series 2021 of the Sterling Park District, Whiteside County, Illinois and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.
-2022 Emerald Hill Fees

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION:

-Per Section 2(c)(1) of the Illinois Open Meeting Act to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
November 15, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on November 15, 2021 at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes
	COMMISSIONERS ABSENT:	Stutzke
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: Representatives from the Sterling Youth Baseball organization addressed the Board to discuss the various organizational improvements that will be and will be taking place before the 2022 season. The group acknowledged that due to COVID and some internal issues, the 2021 season was not satisfactorily administered.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Egert, it was moved to approve the Regular and Executive Meetings on October 18, 2021 and the two Special Meetings held on November 2, 2021. Upon a roll call vote the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert it was moved to approve the October 2021 Treasurer's Report. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –

Jana Jacobs reviewed the various activities and projects that the parks' staff have completed and has started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Aitken and a second by Aiken, it was moved to approve Resolution 2022-01 (Truth in Taxation Law) as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

On a motion by Aitken and a second Egert it was moved to approve Ordinance 2022-03 which is an Ordinance providing the issuance of \$1,500,000 of Park Bonds, Series 2021 of the Sterling Park District, Whiteside County, Illinois and for the levy and direct annual tax sufficient to pay the principal and interest on said bonds. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Reyes. Absent: Stutzke. Motion carried.

On a motion by Egert and a second by Aitken it was moved to approve the 2022 Emerald Hill membership and green fees as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen and Ryes. Absent: Stutzke. Motion carried.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

With no further action, on a motion by Hippen and a second by Egert, it was moved to adjourn the regular meeting at 7:50 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Absent: Stutzke. Motion carried.

NOTICE

The Sterling Park District Board of Commissioners will be holding their regularly scheduled monthly meeting at 6:00 PM on Monday; December 20, 2021; at the Duis Recreation Center; 211 East St. Mary's Road; Sterling.

AGENDA

CALL TO ORDER

ROLL CALL

SCHEDULED VISITORS: -None

APPROVAL OF MINUTES: -November 15, 2021 Regular Meeting

TREASURER'S REPORT: -November 2021
-FY2021 Audit Review

COMMUNICATION TO BOARD: -None

OLD BUSINESS: -None

COMMISSIONER'S REPORT: -None

EXECUTIVE DIRECTOR'S REPORT: -None

DEPARTMENT HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING: -Parks Department Report

RECREATION REPORT: -None

NEW BUSINESS: -Ordinance 2022-04 (Tax Levy Ordinance for 2021)
-Emerald Hill Tractor Purchase
-Westwood/Duis Center Patron Dress Code

COMMUNICATION FROM VISITORS:

EXECUTIVE SESSION: -Per Section 2(c)(1) of the Illinois Open Meeting Act to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District.

ADJOURNMENT

**STERLING PARK DISTRICT
REGULAR MEETING
BOARD OF COMMISSIONERS
December 20, 2021**

CALL TO ORDER: President Reyes called the regularly scheduled monthly meeting of the Board of Commissioners to order at 6:00 P.M. on December 20, 2021; at the Duis Recreation Center.

ROLL CALL:	COMMISSIONERS PRESENT:	Aitken Egert Hippen Reyes Stutzke
	COMMISSIONERS ABSENT:	None
	EXECUTIVE DIRECTOR PRESENT:	Schuldt
	DIRECTOR OF PARKS AND PLANNING:	Jacobs

SCHEDULED VISITORS: None.

APPROVAL OF MINUTES: On a motion by Aitken and a second by Egert, it was moved to approve the Regular Meeting minutes of November 15, 2021. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, and Reyes. Abstain: Stutzke. Motion carried.

TREASURER'S REPORT: On a motion by Aitken and a second by Egert, it was moved to approve the November 2021 Treasurer's Report and to except the District's FY2021 Audited Financial Statements as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

COMMUNICATION TO BOARD: None.

OLD BUSINESS: None.

COMMISSIONER'S REPORT: None.

EXECUTIVE DIRECTOR'S REPORT: None.

DEPT. HEAD REPORTS:

DIRECTOR OF PARKS & PLANNING –
Jana Jacobs reviewed the various activities and projects the parks' department have completed or have started.

RECREATION DEPARTMENT REPORT –

None.

NEW BUSINESS:

On a motion by Hippen and a second by Stutzke it was moved to approve Ordinance 2022-04 (Tax Levy Ordinance for 2021) as presented. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke, and Reyes. Motion Carried.

On a motion by Stutzke and a second by Egert is was moved to approve the bid as presented from Prairie State Tractor of Dixon, IL for the purchase of a new John Deere 4052M Compact Utility Tractor for a cost of \$21,800 which included the trade of the District's 2018 New Holland Boomer 50 Tractor. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

EXECUTIVE SESSION:

On a motion by Hippen and a second by Stutzke it was moved to adjourn into closed session per Section 2(c)(1) of the Illinois Open Meetings Act; to discuss appointment, employment, compensation, discipline, or dismissal of specific employees of the Sterling Park District. Upon a roll vote, the following voted aye: Aitken, Egert, Hippen, Stutzke, and Reyes. Motion carried

ADJOURNMENT:

With no further action, on a motion by Egert and a second by Stutzke, it was moved to adjourn the regular meeting at 8:00 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.

**STERLING PARK DISTRICT
EXECUTIVE MEETING
BOARD OF COMMISSIONERS
December 20, 2021**

CALL TO ORDER: President Reyes called the Executive meeting of the Board of Commissioners to order at 7:00 P.M. on December 20, 2021 at the Duis Center.

ROLL CALL:

COMMISSIONERS PRESENT:	Aitken
	Egert
	Hippen
	Stutzke
	Reyes
COMMISSIONERS ABSENT:	None
EXECUTIVE DIRECTOR PRESENT:	Schuldt

REPORT OF OFFICERS: President Reyes stated that the purpose of the executive session was to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

At this point of the meeting Schuldt was excused from the closed session.

Reyes indicated that he wanted to discuss each Board member's individual evaluation of Executive Director Schuldt's job performance over the past year, to discuss the formulation of a series of goals for Schuldt and his staff to accomplish during the next evaluation period and to discuss Schuldt's compensation. After several minutes of discussion, Schuldt was asked to return to the meeting.

Each Board member present their written review of Schuldt's job performance and discussed goals for him and the District for the next twelve month.

Reyes stated that it was the consensus of the Board to increase Schuldt's annual salary from \$116,386 to \$122,500 which is currently at the top of the District's Executive Director's established salary range.

PARAGRAPH REDACTED

With no further discussion, on a motion by Egert and a second by Hippen the executive session was adjourned at 7:59 P.M. Upon a roll call vote, the following voted aye: Aitken, Egert, Hippen, Stutzke and Reyes. Motion carried.